

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 31/03/2023

	£	£
Balance per bank statements as at 31/03/23:		
NatWest Current Account	2,762.93	
NatWest Reserve Account	2.35	
Mansfield Building Society	<u>10,436.66</u>	
		13,201.94
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
PAYE Qtr 4	<u>- 297.60</u>	
		- 297.60
Add: any un-banked cash as at 31/3/23		
Village Green (cash)	10.00	
		<u>10.00</u>
Net balances as at 31/3/23 (Box 8)		<u><u>12,914.34</u></u>