

# Litton Parish Council

This accessibility statement applies to Litton Parish Council

We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand. [AbilityNet](#) has advice on making your device easier to use if you have a disability

We know some parts of this website are not fully accessible:

- most financial PDF documents are not fully accessible to screen reader software

Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- [email: littonparishcouncil@gmail.com](mailto:littonparishcouncil@gmail.com), We'll consider your request and get back to you in 30 days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: [littonparishcouncil@gmail.com](mailto:littonparishcouncil@gmail.com)

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Litton Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is predominantly compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to 'the non-compliances and exemptions' listed below.

PDFs of the Parish Council's financial documentation. Although the following statement has now been added to those pages where the downloads are available.

*'If you find that you are having difficulty reading or accessing any of the resources in the formats they are currently in, you can order copies that are more accessible by emailing [littonparishcouncil@gmail.com](mailto:littonparishcouncil@gmail.com). Please make sure you state your preferred accessible format and which resource it is you would like to receive and we'll get back to you as soon as possible.'*

*If you are unsure of your preferred accessible format, please add details of what you need to do with the document in your correspondence.'*

Non-accessible content

New documents we publish and documents you need to download or fill in to access one of the services we provide should be accessible.

We know that some of our financial documents are not accessible. For example, some of them:

- Cannot be listened using a screen reader software

This mostly applies to these document types:

- Annual Governance & Accountability Returns and associated notices
- Internal Audit Reports

Content that's not within the scope of the accessibility regulations

PDFs and other documents

Some of our PDFs are essential in order to comply with the Transparency Code for smaller authorities. For example, we have PDFs with financial documents that contain information that must be published. By December 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix [example of non-essential document].

Any new PDFs or Word documents we publish will meet accessibility standards.

Preparation of this accessibility statement

This statement was prepared on 21<sup>st</sup> September 2020.

This website was last tested on 21<sup>st</sup> September 2020. The test was carried out by Rachel Rennie.