

**LITTON PARISH COUNCIL**  
Minutes of the Annual Meeting  
held on 15<sup>th</sup> May 2023 at 8pm in Litton Village Hall

PRESENT: Cllr Robinson in the Chair  
Cllrs N Gregory, G Rooke & C Saxby

IN ATTENDANCE: G Turner, Clerk

**2704 ELECTION OF CHAIR**

The first item of business transacted was the election of a Chair. Councillor Rooke proposed and Councillor Saxby seconded that Councillor Robinson be re-elected as Chair.

There being no further nominations it was **RESOLVED:** That Councillor Robinson be elected as Chair of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor Robinson took the Chair.

**2705 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Brunt and Rennie, who was unable to attend due to family commitments.

**2706 ELECTION OF VICE CHAIR**

Councillor Robinson proposed and Councillor Gregory seconded that Councillor Saxby be re-elected as Vice Chair.

There being no further nominations it was therefore **RESOLVED:** That Councillor Saxby be elected Vice Chair of the Parish Council for the period to the next Annual Meeting of the Council.

**2707 COUNCILLOR CO-OPTION**

An application to be co-opted as a Parish Councillor received from Clare Gamble was circulated to members.

**IT WAS RESOLVED:** To Co-opt Clare Gamble as a Councillor to Litton Parish Council.

**2708 DECLARATION OF INTERESTS**

There were no interests declared for agenda items.

**2709 PUBLIC PARTICIPATION**

There were no members of the public present at the meeting.

**2710 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS**

There were no agenda items that required the exclusion of members of the press and

public under the Public Bodies (Admission to Meetings) Act 1960 s1.

### **2711 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 17<sup>TH</sup> APRIL 2023**

**IT WAS RESOLVED:** That the Chair be authorised to sign the minutes of the monthly council meeting held on 17<sup>TH</sup> April as being a true and correct record.

### **2712 ACTIONS FROM THE LAST MEETING**

#### **-2540 DEVELOPMENT OF LAND ABOVE RAVENSDALE COTTAGES**

No Update noted.

#### **-2635 TREE MAINTENANCE**

Councillor Robinson informed members that an occupant of a house next to the war memorial in Cressbrook had informed her that a report had been prepared by DCC on the condition of the Wych elm tree on the war memorial land. The report had stipulated that the tree was unsafe and should be felled within 12 months. This 12-month period expired in January.

**IT WAS RESOLVED:** That the Council cannot do anything with the tree until the land transfers into its name, but in the meantime will seek a copy of the report.

#### **-2638 DEFIBRILLATOR TRAINING SESSION/FUNDRAISER**

The Clerk confirmed that a date had been set for the defibrillator training of Wednesday 7<sup>th</sup> June, 7pm to 9pm in Litton Village Hall.

**IT WAS AGREED:** That a raffle would be held in support of the Tideswell & Hope Valley Community First Responders.

**IT WAS ALSO AGREED:** That the Clerk will prepare a poster to advertise the event and the Chair will seek further raffle prizes.

#### **-2650 BICYCLE PARKING AND 20'S PLENTY CAMPAIGN**

No update noted.

### **2713 FINANCE**

#### **(i) Accounts for payment**

The Clerk submitted a schedule of payments in the sum of £2,276.92 for approval.

**IT WAS RESOLVED:** That the schedule of payments be signed and the accounts to which they relate be paid.

It was noted that the Annual Precept of £10,291 from DDDC and a VAT refund of £718.99 covering the 12 months to 31 March 2023 from HMRC had been received.

It was also noted that the current account balance as at 15<sup>th</sup> May 2023 was £12,130.60 and the reserve account balance was £10,439.07.

It was noted that Councillors Robinson and Saxby are now signatories on the NatWest Bank Accounts.

#### **(ii) Insurance**

The Clerk informed members that the annual insurance had increased to £805.41.

**IT WAS RESOLVED:** To see if a 3-year fixed deal was available, however if this is not possible to accept the £805.41 quote.

#### **2714 REVIEW OF STANDING ORDERS**

The Council's Standing Orders were circulated to members for review.

**RESOLVED:** That the Standing Orders be approved for the next 12 months.

#### **2715 REVIEW OF FINANCIAL REGULATIONS**

The Council's Financial Regulations were circulated to members for review.

**IT WAS RESOLVED:** That the Financial Regulations be approved for the next 12 months.

#### **2716 REVIEW OF RISK ASSESSMENT**

The Council's Risk Assessment was circulated to members for review.

**IT WAS RESOLVED:** That the Risk Assessment be approved for the next 12 months.

#### **2717 REVIEW OF FIXED ASSETS**

The Council's Register of Fixed Assets was circulated to members for review.

**IT WAS AGREED:** That although new seats had been purchased during the year, these replaced seats already included on the Fixed Asset register and so no overall increase in value should be recorded.

**IT WAS ALSO AGREED:** To add the defibrillator donated by Cressbrook Community to the Fixed Asset Register and insurance policy.

**IT WAS THEREFORE RESOLVED:** That the Register of Fixed Assets be approved for the next 12 months.

#### **2718 PLANNING APPLICATIONS**

Application Number - NP/DDD/0423/0386 - Litton Dale Farm, Litton Dale, Litton  
Erection of a new agricultural workers dwelling and associated works

**IT WAS RESOLVED:** That the Council has no objection to the above planning application.

It was noted that the following planning application had been refused.

Application Number - NP/DDD/1122/1434 - Cressbrook Hall, Bottomhill Road, Cressbrook  
Erection of a ground mounted solar panel array

#### **2719 PLAYGROUND**

Councillor Rooke informed members that the playground inspections continued to be undertaken monthly. Councillor Rooke has contacted Proludic Ltd regarding the minor repairs highlighted in the last annual inspection report from ROSPA but has not yet received

a response.

**IT WAS RESOLVED:** To ask John Hattersley if he would be prepared to go on the next Playground Inspection Training Course being held in July.

### **2720 DAMAGE TO VILLAGE GREEN IN LITTON**

It was noted that a vehicle had been driven across the Village Green in Litton causing minor damage.

**IT WAS RESOLVED:** That as the Village Green has now recovered no action would be taken in this instance. However, it was **AGREED** that, as driving across a Village Green is a criminal offence, the Council will write to the resident to dissuade them from repeating the behaviour.

### **2721 CORONATION TREE**

Councillor Gregory suggested an Amelanchier 'La Paloma' tree as an option for marking the Kings Coronation.

**IT WAS AGREED:** To purchase an Amelanchier 'La Paloma' tree at a cost of £85 (including VAT) to be positioned on the Village Green in Litton.

**IT WAS ALSO AGREED:** To ask Litton Mill and Cressbrook if they wanted to mark the Kings Coronation in some way.

### **2722 CORRESPONDENCE**

It was noted that the following correspondence had been received and circulated to Councillors since the last monthly meeting.

- An update was received from the Police regarding reports of suspicious persons and vehicles in the area recently. Such behaviour should be reported and if a registration number of a vehicle can be noted this very much helps with the police's enquiries. Whilst there have not been any recent reports of burglary in Litton there have been incidents in Baslow, Bakewell and Bradwell and so all residents should be mindful of their security and not to leave high value items on display in their vehicles. High value pedal cycles are a growing trend in regards to thefts. Storing these items in a shed alone is unfortunately not enough to deter a criminal as sheds are, by their very nature, easy to force entry to and further efforts should be made to secure them using heavy duty bicycle/ motorbike chain locks preferably attached to something heavy and immovable such as a ground anchor.
- A consultation by the Local Government Boundary Commission for England, regarding the division of boundaries for Derbyshire Council.
- An invite to a webinar about 'on-street lamppost EV-charging' was circulated.

**IT WAS RESOLVED:** That Councillors Brunt and Gamble will attend to find out more details.

There being no further business the Chair declared the meeting closed at 10.05pm.