

LITTON PARISH COUNCIL

Minutes of the Monthly Meeting
held on 26th September 2022 at 7pm in Litton Village Hall

PRESENT: Cllr Robinson in the Chair
Cllrs N Gregory & C Saxby

IN ATTENDANCE: G Turner, Clerk
District Councillor Gamble

2553 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors Oscroft and Rooke who were unable to attend due to holiday booked prior to notice of the meeting being moved as a result of HM Queen Elizabeth II's death.

Apologies for absence were also received from Councillor Howe who was unable to attend due to illness.

2554 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

2555 PUBLIC PARTICIPATION

There were two members of the public present at the meeting who wanted to talk about protection of the conservation area in Litton.

IT WAS RESOLVED: To make this an Agenda item for the next meeting.

IT WAS ALSO RESOLVED: That the Clerk will look into the protections afforded by being in the conservation area.

2554 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

There were no agenda items that required the exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s1.

2555 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 18th July 2022

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

2556 ACTIONS FROM THE LAST MEETING

-2420 WAR MEMORIAL AND ADJACENT LAND

The Clerk informed members that she had started the process of transferring ownership of Cressbrook War Memorial to the Parish Council by completing Land Registry form TR1 and sending it to the current owner for signature.

-2497 REPLACEMENT BENCHES

The Clerk reported that she had requested an update from the donors of the bench to be installed on Litton Village Green.

-2540 DEVELOPMENT OF LAND ABOVE RAVENSDALE COTTAGES

It was noted that the Council had not received any further information on the development.

-2549 DEFIBRILATOR LOCATION

Councillor Saxby reported David Hoyle, Coordinator THVcfr had inspected the defibrillator and that it needed new pads and batteries. The installation will be a minimal charge and David will find out the cost of the replacement pads and batteries.

2557 CO-OPTION POLICY AND APPLICATION

A draft Co-Option Policy was circulated to members.

Following discussion **IT WAS AGREED:** To adopt the Co-option Policy.

2558 REVIEW STANDING ORDERS

Draft amended Standing Orders were circulated to members.

Following discussion **IT WAS RESOLVED:** That the Standing Orders be approved until the next Annual Meeting.

2559 REVIEW OF FINANCIAL REGULATIONS

Draft amended Financial Regulations were circulated to members.

Following discussion, **IT WAS RESOLVED:** That the Financial Regulations be approved until the next Annual Meeting.

2560 COUNCILLOR CODE OF CONDUCT/TRAINING

The Council's Code of Conduct was circulated to members.

IT WAS AGREED: That the Clerk should be copied on all emails concerning the Council and Councillor behaviour.

IT WAS ALSO AGREED: That Councillor Howe should attend the Councillor Essentials course as soon as practicable.

2561 SECURE EMAILS

A discussion took place as to whether it was appropriate for the parish council to secure a .gov domain and email.

IT WAS RESOLVED: That Councillor Gamble will investigate whether this is a requirement of parish councils

2562 LOCAL PROJECTS GRANT FOR NEIGHBOURHOOD WATCH

An email from James Warriner stating that he has set up Litton Neighbourhood Watch and

is in the process of getting all the documents etc together before it is launched to the village was circulated to members.

The cost to set up Litton Neighbourhood Watch was £200 and James would like to apply for a grant to cover these expenses.

IT WAS RESOLVED: To suggest to James that he apply to County Councillor Alasdair Sutton's Community Leadership scheme for funding towards the Neighbourhood Watch scheme start-up costs.

2563 FOOTPATHS OFFICER

An email was circulated to members from a Cressbrook resident who would like to be considered for the position of volunteer Footpaths Officer for the parish.

IT WAS RESOLVED: That it was a good idea to formally appoint a volunteer Footpaths Officer and the Clerk will contact the resident to ensure that their understanding of the role aligns with the Council's understanding of the role.

2564 RETURN OF PRE-PURCHASED PLOT AT THE CEMETERY POLICY

The Clerk informed members that the holder of a plot at the cemetery had asked whether they could return their plot and receive a refund of the cost.

IT WAS RESOLVED: To allow the holder to return the deed, but that a nominal administrative fee would be charged.

2565 PLANNING APPLICATION

Application Number - NP/DDD/0822/1094 Scarsdale House, The Green, Litton
Development Description – To scrape, sand, clean, fill and preserve window frames and doors. Existing paint is light blue, cracking, peeling and wood sills in need of repair and filling. Window and door frames to be chestnut brown, doors blue.

IT WAS RESOLVED: that the Council has no objection to the planning application.

It was noted that during the summer recess the following planning applications were received and responded to.

Application Number - NP/DDD/0621/0657 - Hall Farm House Bed And Breakfast, Hall Lane, Litton

Development Description - Proposed barn conversion to create a single dwelling including the upgrade of an existing single storey side extension together with alterations to adjacent Farm Hands Cottage to create residential curtilage with dedicated amenity space for the cottage.

The Council responded that it supported this application.

Application Number: NP/DDD/0722/0914 - 4-5 Dale Cottages, Litton Dale, Litton
Development Description: Proposed alterations and extension to dwelling

It was decided that the Council had no objection to this application.

Application Number - NP/DDD/0822/0995 - Lane End Farm, Mires End, Litton
Development Description – Change of use from agricultural barn to dependent dwelling.

The Council responded that it had no objection to this application.

2565 FINANCE

Accounts for payment

The Clerk submitted a schedule of payments in the sum of £3,007.04 for approval.

IT WAS RESOLVED: That the schedule of payments be signed and the accounts to which they relate be paid.

It was noted that the current account balance as at 26th September 2022 was £13,757.43 and the reserve account balance was £9,451.52.

It was noted that PKK Littlejohn have completed their review of the Council's Annual Governance and Accountability Return and a Notice of Conclusion of Audit had been posted on the Parish Council's noticeboard and also on the website.

The Clerk informed members that the Council's laptop required a new battery and charger.

IT WAS RESOLVED: That the Clerk should purchase a new battery and charger for the Council's laptop to a maximum of £80.

IT WAS ALSO RESOLVED: to order a Remembrance Wreath for placing at the Memorial Gates with a £25 donation to The Royal British Legion.

2566 CORRESPONDENCE

It was noted that the following correspondence had been received by the Clerk and circulated to Councillors.

Notification of the night closure of B6049 north and south at Anchor Crossroads Tideswell for carriageway resurfacing from 31st Oct to 5th Nov 18:00 to 05:00

There being no further business the Chair declared the meeting closed at 9.32pm.