

**LITTON PARISH COUNCIL**  
Minutes of the Monthly Meeting  
held on 15<sup>th</sup> July 2024 at 7pm in Litton Village Hall

PRESENT: Cllr Saxby in the Chair  
Cllrs Brunt, Gregory, Rennie & Rooke

IN ATTENDANCE: G Turner, Clerk  
District Councillor Buttle

**2908 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillor Gamble who was unable to attend due to illness.

**2909 COUNCILLOR RECRUITMENT**

The Clerk confirmed that only one application had been received for the Parish Councillor vacancy. **IT WAS THEREFORE RESOLVED** To co-opt Tom Howe onto the Parish Council.

**2910 DECLARATION OF INTERESTS**

Councillor Brunt declared an interest in agenda item 15 (Minute 2923) and therefore did not take part in the discussion around car parking in Cressbrook.

**2911 PUBLIC PARTICIPATION**

There were no members of the public present at the meeting.

**2912 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS**

There were no agenda items that required the exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s1.

**2913 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 17<sup>TH</sup> JUNE 2024**

**IT WAS RESOLVED:** That the Chair be authorised to sign the minutes of the monthly council meeting held on 17<sup>th</sup> June as being a true and correct record.

**2914 ACTIONS FROM THE MINUTES**

**-2847 CRESSBROOK WAR MEMORIAL LAND – ECOLOGY SURVEY**

Councillor Brunt informed members that DCC has sprayed weedkiller along the footpath on the northern boundary of the memorial land, including an area that the Ecology Report highlighted as species rich, in particular a native bluebell.

**IT WAS AGREED** that Councillor Brunt will draft an email to Natural England asking for advice on the war memorial land.

**IT WAS RESOLVED:** to wait until after the Cressbrook Consultation has taken place before making any decisions of the development of the land surrounding the war memorial.

**-2886 CRESSBROOK NOTICEBOARD UPDATE**

Councillor Brunt informed members that residents have requested that the new noticeboard is put on the east facing wall opposite the Mill Gates (below the garden path to Pancake Row) and that a resident had volunteered to install it.

**IT WAS AGREED:** That the Clerk will write to the Management Board of Cressbrook Mill asking for permission to install the noticeboard at the proposed location, as it is their land.

### **-2904 REVIEW OF PARISH BENCHES**

It was noted that Councillor Gregory had made a start on the spreadsheet on the benches in parish and their condition, as agreed at last month's meeting and should be able to get it finished by the next meeting. Councillor Brunt agreed to look at the benches in Cressbrook.

### **2915 PLANNING APPLICATIONS**

NP/DDD/0724/0680 - Clergy House, The Green, Litton

Development Description - Listed Building consent - Replacement of faulty rear C20 roof with alternate finish to suit low pitch.

**IT WAS RESOLVED:** that the Council has no objection to this application.

### **2916 FINANCE**

#### **(i) Accounts for payment**

The Clerk submitted a schedule of payments in the sum of £2,462.39 for approval.

**IT WAS RESOLVED:** That the schedule of payments be signed and the accounts to which they relate be paid.

The current account balance as at 15<sup>th</sup> July 2024 was £5,897.15 and the reserve account balance was £10,669.41.

**IT WAS AGREED:** That the Clerk will move funds temporarily from the current account to the reserve account to benefit from the small amount of interest now payable on balances in this account.

#### **(ii) Quarter 1 comparison between budgeted and actual income and expenditure**

The actual income and expenditure for April to June compared with that budgeted was circulated to members.

**IT WAS RESOLVED:** That Councillors had no queries and the Chair should sign the accounts as approved.

### **2917 MONTHLY PLAYGROUND REPORT**

The latest monthly Playground Inspection report was circulated to members and noted.

### **2918 REPLACEMENT OF THE INFANT SWINGS AND CAROUSEL UPDATE**

Councillor Rooke circulated quotes that he had received from 3 play equipment companies for the replacement of the swings in either timber or metal. A quote for refurbishment of the roundabout from the original supplier, Proludic Ltd was also circulated.

**IT WAS AGREED:** that if funding can be achieved then the metal framed swing would be more suitable as it has a longer life span.

**IT WAS ALSO AGREED:** that the preferred supplier would be Proludic Ltd as then the Refurbishment of the roundabout could also be achieved.

**IT WAS RESOLVED:** to investigate whether the replacement of the circular bench on the village green could be included in any funding applications.

It was also noted that if the Parish Council were to source the materials and get a non-playground specific company to install it, then as long as it was approved as safe by a ROSPA

qualified inspector this would be sufficient for the insurance company.

#### **2919 TREE MAINTENANCE UPDATE**

Councillor Gregory stated that he had received a quote of £1,080 (including VAT) from Precision Tree Care for the tree work highlighted as necessary in the recent Tree Survey.

**IT WAS AGREED:** that the quote of £1,080 including VAT be accepted.

It was also noted that Precision Tree Care have provided a quote of £1,200 including VAT to remove the tree near the cemetery gate.

**IT WAS AGREED:** That this work is not so urgent and so can wait until the next financial year.

#### **2920 TO CONSIDER THE PROCEDURE FOR PUBLIC PARTICIPATION**

Following discussion **IT WAS RESOLVED:** that the Parish Council needs to adhere more strictly to its Standing Orders and that the expectations of the public during and after the Public Participation section of the meeting should be clearly outlined at the beginning at the meeting.

#### **2921 REVIEW OF STANDING ORDERS**

The Council's Standing Orders were circulated to members for review.

**RESOLVED:** That the Standing Orders be approved for the next 12 months.

#### **2922 REVIEW OF FINANCIAL REGULATIONS**

The Council's Financial Regulations were circulated to members for review.

**IT WAS RESOLVED:** That the Financial Regulations be approved for the next 12 months.

#### **2923 PARKING ON THE CLEARWAY BETWEEN LITTON MILL AND MILLER'S DALE**

The Chair stated that some residents of Litton Mill had complained about the number of vehicles parking on the clearway between Litton Mill and Miller's Dale. They are especially concerned with the holiday season approaching.

**IT WAS RESOLVED:** That the Clerk will contact PCSO Anthony Boswell of the Safer Neighbourhood Team and request that additional patrols of the parking in that area take place, to try and deter people parking on the clearway.

**IT WAS ALSO RESOLVED;** that the Parish Council will ask if a number can be given for reporting vehicle obstructions.

#### **2924 PARKING IN CRESSBROOK**

Following discussion **IT WAS AGREED:** that the Parish Council needs to adopt a stance on parking in the car park at Cressbrook that can then be communicated to all residents.

**IT WAS AGREED:** to put this item on the September agenda to enable Councillors to explore various options.

#### **2925 PROCEDURE FOR PLANNING DURING THE AUGUST RECESS**

**IT WAS AGREED:** that the Clerk will circulate to all Councillors any planning applications that are received during the break. Councillors should response where possible within 48 hours. At this point if the Clerk has received at least 3 responses she will respond accordingly to the planning department at Park District National Park Authority.

## **2926 CORRESPONDENCE**

Apologies for absence were received from the Safer Neighbourhood Team who gave an update via email of incidents reported in the parish since the last meeting:

Litton: No crime

Cressbrook: 1x theft of motor bike

Litton Mill: Theft of Gator

An email was received requesting that the goal posts at the Memorial Playing Field are replaced. It was noted that the goal posts were not originally instigated by the Parish Council. A group of parents interested in setting up a childrens football team in Litton had approached the Parish Council for permission to install the goal posts on the Memorial Playing Field.

**IT WAS THEREFORE RESOLVED:** that the Parish Council does not currently have the funds to replace the goal posts, however if funding can be secured from elsewhere it is happy to give permission for them to be replaced.

There being no further business the Chair declared the meeting closed at 8.55pm.