

LITTON PARISH COUNCIL

Clerk:
Ms G Turner

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9th May 2017

To the Members of Litton Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Litton Parish Council to be held on **Monday 15th May, at 7pm** at Litton Village Hall.

Yours sincerely

Ms G Turner
Clerk to the Parish Council

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. Election of Chair
2. To receive apologies for absence
3. Election of Vice Chair
4. Declaration of Members' Interests
5. PUBLIC PARTICIPATION

(a) At the start of the meeting a period of not more than ten minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those items must be mentioned under item (c) below

(b) If the Police Liaison Officer, a County Councillor or District Council Member is

in attendance the public will be given the opportunity to raise any relevant matter. Members of the Parish Council however will restrict Police matters they raise to those relating to their parish.

- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

To determine which items, if any, from the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:

“to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ...”

This item will then be discussed with press and public excluded.

6. To confirm the minutes of the Full Council Meeting held on 20th March 2017.
7. Actions from the minutes
 - 1651 Sunnybank Lease Agreement
 - 1723 Village Green Regulations - Vehicular Access Agreements
 - 1756 Cemetery – repairs to wall and gates
 - 1766 Memorial Playing Field boundary wall
 - 1784 Proposed tree work on Litton Village Green
 - 1805 Telephone Boxes
 - 1806 Reseeding Village Green
 - 1807 Cressbrook War Memorial
 - 1809 Parking Restriction at Hall Lane Junction in Litton
 - 1813 DDDC Land at the Playground
8. Outcomes of the Annual Parish Meeting and the Work Plan 2016/17
9. Wakes – Litton Night Marshalling of Playground
10. Councillor Vacancies
11. Set Aside Land for Nature
12. Grass Cutting Contract
13. Risk Assessment Review (attached)
14. Fixed Asset Review (attached)
15. Annual Insurance Renewal

16. Planning applications

None to date

17. Finance

(a) Accounts for Payments

(b) Annual Governance Statement (Annual Return Section 1)

(c) Accounting statements 2016/17 (Annual Return Section 2)

Date of Next Meeting – 19th June 2017 at **Cressbrook**