

LITTON PARISH COUNCIL

Minutes of the Annual Meeting
held on 17th May 2021 at 7pm in Litton Village Hall

PRESENT: Cllr Oscroft in the Chair
Cllrs N Gregory, J Mason, R Rennie, C Robinson, G Rooke & C Saxby

IN ATTENDANCE: G Turner, Clerk
District Councillor C Gamble

2364 ELECTION OF CHAIR

The first item of business transacted was the election of a Chair. Councillor Rooke proposed and Councillor Robinson seconded that Councillor Oscroft be re-elected as Chair.

There being no further nominations it was therefore **RESOLVED:** That Councillor K Oscroft be elected as Chair of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor Oscroft took the Chair.

2365 ELECTION OF VICE CHAIR

Councillor G Rooke proposed and Councillor J Mason seconded that Councillor C Robinson be elected as Vice Chair.

There being no further nominations it was therefore **RESOLVED:** That Councillor C Robinson be elected Vice Chair of the Parish Council for the period to the next Annual Meeting of the Council.

2366 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2367 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

2368 PUBLIC PARTICIPATION

There were 5 members of the public present at the meeting.

One resident wished to speak about a recent planning application for the erection of a field shelter, answer any queries and invite Councillors to meet to look at the field and what the applicants are hoping to achieve.

Two other residents offered to pay for the replacement of the bench near the telephone box in Litton and also informed the Council that now lockdown is over they will be attending to the usual flower tubs on the village green that they tend.

RESOLVED: That the Council accept their offer to pay for a replacement bench on the

Village Green and also thank them for tending the flower tubs.

2369 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude members of the press and public to agenda item 7, Actions from the Minutes 2281 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2370 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 20nd April 2021

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

2371 ACTIONS FROM THE LAST MEETING

-2174 Litton telephone kiosk adoption contract

Councillor Oscroft informed members that now that the earth has been installed at the telephone kiosk the electrician will be able to supply a quote for the installation of the light.

-2275 Extension of white lines opposite Hall Lane to enable the service bus space to turn around

Councillor Rooke informed members that he had contacted Alex Sidebottom of DCC regarding going ahead with the request for yellow lines and bus turning signs and was awaiting a response.

IT WAS RESOLVED: That District Councillor Gamble will chase DCC for a response and clarify that it is yellow lines and not white lines which the Parish Council is seeking.

-2357 Repainting of the Phone Box in Litton

The Clerk reported that there may be a grant available for the repainting of the phone box in Litton.

IT WAS RESOLVED: To seek three quotes and put in an application to PDNA communities fund for a grant towards the cost.

FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

-2281 VEHICULAR ACCESS ACROSS THE VILLAGE GREENS

IT WAS RESOLVED: To seek further legal advice.

2372 REVIEW OF STANDING ORDERS

The Council's amended Standing Orders were circulated to members.

RESOLVED: That the Standing Orders be approved for the next 12 months.

2373 REVIEW OF FINANCIAL REGULATIONS

The Council's Financial Regulations were circulated to members.

RESOLVED: That the Financial Regulations be approved for the next 12 months.

2374 REVIEW OF RISK ASSESSMENT

The Council's Risk Assessment was circulated to members.

RESOLVED: That the Risk Assessment be approved for the next 12 months.

2375 REVIEW OF FIXED ASSETS

The Council's Fixed Assets Register was circulated to members.

RESOLVED: That the Fixed Assets Register be approved for the next 12 months.

2376 INSURANCE RENEWAL

It was noted that under year 2 of the Council's 3-year agreement the insurance renewal for 2021/22 was £627.98.

2377 REVIEW OF RENTS

In light of the pandemic **IT WAS RESOLVED** to waive the table rents for the first 6 months of 2021/22 and review in September.

2378 ANNUAL PARISH MEETING AGENDA

A draft of the Annual Parish Meeting Agenda was circulated to members.

IT WAS RESOLVED: To approve the agenda and the Clerk will draft slides for circulation via email prior to the June meeting.

2379 REPORT ON CONDITION OF BENCHES AND FLOWER TUBS IN THE PARISH

IT WAS RESOLVED: To defer this item to the June Agenda.

2380 FEEDBACK ON DALC TRAINING – UNDERSTANDING PLANNING

Councillor Rooke gave feedback on the training he had attended regarding responding to planning consultations.

2381 PLANNING APPLICATIONS

NP/DDD/0421/0457 – Land to the south of Litton Dale Road, Litton Dale
Proposed open plan agricultural building to house and feed livestock.

IT WAS RESOLVED: To support the application.

2382 FINANCE

Accounts for Payment

The Clerk submitted a schedule of accounts in the sum of £2,062.24 for approval.

IT WAS RESOLVED: That the schedule of accounts be signed and the accounts to

which they relate be paid.

It was noted that the current account balance as at 22nd April 2021 was £11,628.63 and the reserve account balance was £10,243.34

2383 CORRESPONDENCE

The Clerk informed members that a request had been received for permission to use the village green near the shop (outside Hammerton Hall Farmhouse) on Saturday 29th May from 10am to approx 4pm. This is for a plant sale to raise funds for repairs to Christ Church.

IT WAS AGREED: That the Village Green could be used for the plant sale free of charge.

There being no further business the Chair declared the meeting closed at 9.45pm.