

LITTON PARISH COUNCIL

Clerk:
Ms G Turner

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15th May 2018

To the Members of Litton Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Litton Parish Council to be held on Monday 21st May, at 7.30pm at Litton Village Hall.

Yours sincerely

Ms G Turner
Clerk to the Parish Council

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. Election of Chair
2. To receive apologies for absence
3. Election of Vice Chair
4. Declaration of Members' Interests
5. Public Participation
 - (a) At the start of the meeting a period of not more than ten minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those items must be mentioned under item (c) below.
 - (b) If the Police Liaison Officer, a County Councillor or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter. Members of the Parish Council however will restrict Police matters they raise to those relating to their parish.

- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

To determine which items, if any, from the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:

“to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ...”

This item will then be discussed with press and public excluded.

6. To confirm the minutes of the Full Council Meeting held on 16th April 2018

7. Actions from the minutes

- 1847 No dogs sign at MPF / Repair to slide (GR/JE)
- 1871 Handyman contract (CT/NG)
- 1895 Letter to Chief Executive of DDDC re Heras Fencing (JE)
- 1906 To note public statements re disposal of wood from tree maintenance (JE)
- 1907 Clearance of shrubs at cemetery (CT)
- 1922 Early delivery of Christmas Tree to Litton (RR)
- 1930 Clerks work for Council (NG)
- 1933 Response to DCC re PDNPA parking (GT)
- 1935 Repairs to retaining wall opposite Lower Wood (JE)
- 1938 Use of Memorial Playing Field by Action Challenge UK (GT)

8. Resignations and Appointment of Councillor (see attached application)

9. Land Matters (report to follow) (JE/CT)

10. Contracted work at Cemetery (CT)

11. Planning Applications

NP/DDD/0318/0268 Lomas Cottage Litton Dale

Demolition of existing outbuilding and construction of domestic extension and garage (please view on PDNPA web site before the meeting)

Notice under Article 11 of Application for Planning Permission for Household Development – Lytton Edge Farm, Litton (see attached)

12. Finance (GT)

Accounts for Payment

Annual Return – Internal Auditor’s Report (see attached)

13. Document Review following implementation of new General Data Protection Regulations (GT)

Privacy Notices (see attached)

Retention Policy and Schedule (see attached)

14. Incident affecting to Councillors (JE)

15. Facebook (RR)

16. Correspondence

- a. Gazebo outside Litton Village Shop
- b. Memorial seats at Litton Mill
- c. Gate in wall at Litton Mill

Date of Next Meeting – 18th June 2018 at **Cressbrook Club**