

## LITTON PARISH COUNCIL

Minutes of the Monthly Meeting  
held on 15<sup>th</sup> June 2020 at 7pm via ZOOM

PRESENT: Cllr K Oscroft in the Chair  
Cllrs R Rennie, C Robinson, G Rooke

IN ATTENDANCE: G Turner, Clerk

### **2225 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors C Saxby, J Mason and N Gregory.

### **2226 DECLARATION OF INTERESTS**

There were no interests declared for agenda items.

### **2227 PUBLIC PARTICIPATION**

The link to enable members of the public to join the monthly meeting via Zoom was included in the agenda, which was posted on the Parish Council website.

There were no members of the public present at the meeting.

### **2228 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS**

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude members of the press and public to items 17 and 18 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. A separate confidential link was given to Councillors to facilitate this.

### **2229 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 18<sup>TH</sup> MAY 2020**

**RESOLVED:** That the Chair be authorised to sign the minutes as being a true and correct record.

### **2230 ACTIONS FROM THE LAST MEETING**

#### **-2174 Litton telephone kiosk adoption contract**

The Clerk reported that the contract for adoption of the telephone kiosk had been signed and returned to BT.

It was noted that the electrician has now examined the electrics in the phone box and an estimate of the costs to make them complaint is awaited.

#### **-2177 Dog Fouling**

**IT WAS RESOLVED:** That Councillor Rennie will put a post of Facebook asking

children in the parish design posters to highlight the dog fouling problem.

**-2215 REQUEST FOR ONGOING SUPPORT FOR MAINTENANCE OF THE DEFIBRILLATOR AT LITTON VILLAGE HALL**

A couple of names were suggested as potential guardians of the defibrillator.

**IT WAS RESOLVED:** That Councillors Rooke and Oscroft would approach those identified to see if they would be willing to take over the daily checks and maintenance necessary on the defibrillator.

**-2221 Seating area of Cressbrook Village Green**

It was noted that Councillors had not yet had a chance to look at the seating area at Cressbrook Village Green and consider the recommendations for improvements made by the Handyperson.

**-2224 Climate Change Environment Champion**

**IT WAS RESOLVED:** That the Council will approach Mike Jackson to see if he is willing to represent the parish at DALC's Climate Emergency workshops and liaise with the Council regarding any resulting initiatives.

**2231 REVIEW OF FINANCIAL REGULATIONS**

The Council's Financial Regulations were circulated to members.

**RESOLVED:** That the Financial Regulations be approved for the next 12 months.

**2232 REVIEW OF STANDING ORDERS**

The Council's Standing Orders were circulated to members.

**RESOLVED:** That the Standing Orders be approved for the next 12 months.

**2233 REVIEW OF RISK ASSESSMENT**

The Council's Risk Assessment was circulated to members.

**RESOLVED:** That the Risk Assessment be approved for the next 12 months.

**2234 AMENDED GRIEVANCE POLICY**

An amended Grievance Policy based on NALC's model policy published in November 2019, was circulated to members.

**RESOLVED:** That the amended Grievance Policy be adopted.

**2235 AMENDED DISCIPLINARY POLICY**

An amended Disciplinary Policy based on NALC's model policy published in November 2019, was circulated to members.

**RESOLVED:** That the amended Disciplinary Policy be adopted.

### **2236 WEBSITE ACCESSIBILITY REGULATIONS**

The Clerk informed the meeting that from 23 September 2020 all local council websites will have to comply with The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018, which require local councils, to ensure reasonable adjustments are made to websites so they are accessible to people with various disabilities.

**IT WAS RESOLVED:** That Councillor Rennie will work with the Clerk on ensuring that the Council's website meets the new regulations.

### **2237 PLAYGROUND SAFETY INSPECTION**

A copy of ROSPA's recent playground inspection report was circulated to members.

**RESOLVED:** That Councillors Oscroft and Rooke will meet at the playground to go through the recommendations and ascertain the extent of the remedial works required.

### **2238 PLAYGROUND MEETING FEEDBACK**

**RESOLVED:** That Councillors Rennie and Rooke will form a playground committee to consider possible improvements to the playground.

**IT WAS FURTHER RESOLVED:** That Councillor Rennie will ask on Facebook for volunteers to join the committee.

### **2239 PLANNING APPLICATIONS**

It was noted that there were no new planning applications received during the month.

### **2240 FINANCE (SCHEDULE OF ACCOUNTS ATTACHED)**

#### **Accounts for Payment**

The Clerk submitted a schedule of accounts in the sum of £965.88 for approval.

**IT WAS RESOLVED:** That the schedule of accounts be signed and the accounts to which they relate be paid.

### **2241 CORRESPONDENCE**

The Clerk stated that the Landlady of the Red Lion had asked whether she could place the marquee that she usually uses during Wakes on the village green, as a temporary measure, once pubs are allowed to reopen. This will enable the pub to still trade no matter what the weather.

**IT WAS RESOLVED:** That the Council likes to support local businesses and will therefore allow the marquee to be placed on the village green as a temporary measure. Once the social distancing rules are relaxed and the inside of the pub can reopen the marquee should be removed.

### **MATTERS DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS**

#### **2242 SUNNY BANK**

Following a request from the owners to look again at this matter **IT WAS RESOLVED:**

That the Council need to revisit the area which it will do once the current social distances rules are relaxed further.

**2243 VEHICULAR ACCESS ACROSS THE VILLAGE GREENS**

A copy of the legal advice received regarding vehicular access across the village greens was circulated to members.

**IT WAS RESOLVED:** To set up a Zoom meeting with the Council's legal adviser to discuss this matter further.

There being no further business the Chair declared the meeting closed at 8.36pm.

DRAFT UNADOPTED