

LITTON PARISH COUNCIL

Minutes of the Monthly Meeting
held on 18th May 2020 at 7pm via SKYPE

PRESENT: Cllr K Oscroft in the Chair
Cllrs J Mason, C Robinson, G Rooke & C Saxby

IN ATTENDANCE: G Turner, Clerk
District Councillor Clare Gamble, Litton & Longstone

2211 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors N Gregory and R Rennie.

2212 DECLARATION OF INTERESTS

Councillor Mason declared an interest in agenda item 9 Request by Red Lion for temporary additional table on the Village Green.

2213 PUBLIC PARTICIPATION

The link to enable members of the public to join the monthly meeting via skype was included in the agenda, which was posted on the noticeboard and Parish Council website.

There were no members of the public present at the meeting.

2214 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude members of the press and public to items 5 Actions from Minutes on the Agenda, minute 2188 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. A separate confidential link was given to Councillors to facilitate this.

2215 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 20TH APRIL 2020
RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

2216 ACTIONS FROM THE LAST MEETING

-2174 Litton telephone kiosk adoption contract

Councillor Mason informed the meeting that she had contacted Mark Cox regarding a quote for reviewing the safety of the electrics in the telephone kiosk.

IT WAS RESOLVED: that Councillor Mason will chase Mark Cox.

-2177 Dog Fouling

IT WAS RESOLVED: To defer this item until the June Agenda.

-2188 VEHICULAR ACCESS ACROSS VILLAGE GREENS

A letter regarding the revised Village Greens Licence Agreement was circulated to members.

IT WAS RESOLVED: to approach the Council's Legal Adviser (voluntary) for advice.

-2215 REQUEST FOR ONGOING SUPPORT FOR MAINTENANCE OF THE DEFIBRILLATOR AT LITTON VILLAGE HALL

The Clerk informed the meeting that she had contacted Friends of Litton about taking over the daily checks and maintenance of the defibrillator outside Litton Village Hall.

IT WAS RESOLVED: To chase Friends of Litton for a response.

2217 PROPOSED TEMPORARY AMENDMENT TO FINANCIAL REGULATIONS DURING CORONAVIRUS PANDEMIC

Amended Financial Regulations were circulated to members.

IT WAS RESOLVED: That the Council will move towards online payments, in future, for invoices rather than cheques irrespective of coronavirus.

IT WAS FURTHER RESOLVED: That the Clerk will review and amend the Financial Regulations where necessary to facilitate this and make it a permanent amendment.

2218 INSURANCE RENEWAL & COMPARISONS

An email and insurance proposals from Came & Co were circulated to members.

IT WAS RESOLVED: To enter into a 3 year insurance agreement with Pen Underwriting Limited in order to take advantage of the reduced annual premium, which for 2020/21 is £611.15.

2219 REVIEW OF FIXED ASSETS REGISTER

A copy of the Council's Fixed Assets Register was circulated to members.

RESOLVED: That the Fixed Asset Register be approved for the next 12 months.

It WAS ALSO RESOLVED: That District Councillor Clare Gamble will find out whether the bus shelter in Litton is owned by DDDC.

2220 REQUEST BY THE RED LION FOR TEMPORARY ADDITIONAL TABLES ON THE VILLAGE GREEN

Jeanne Mason informed the members that once the pub is allowed to re-open it will be impossible for drinks to be consumed inside because of the need for social distancing. She therefore requested that the Council allow additional tables, which will be removed overnight, to be placed temporarily on the Village Green while the social distancing measures are in place.

IT WAS RESOLVED: That the pub be allowed to place additional temporary tables on the Village Green whilst social distancing is necessary.

2221 HANDYPERSON'S QUARTER 4 2019/20 REPORT

The handyperson's final report for 2019/20 was circulated to members.

IT WAS RESOLVED: That Councillors will have a look at the seating area at Cressbrook Village Green and consider the recommendations for improvements made by the Handy person.

IT WAS FURTHER RESOLVED: That the wording to the draft text regarding the parish cemetery grave marker scheme is amended in the manner previously discussed.

2222 PLANNING APPLICATIONS

Application Number NP/DDD/0420/0340 – 68 Badger Cottage, Top Cottages, Cressbrook Listed Building consent – Provision of conservatory and internal alterations to first floor and ground floor bathroom.

RESOLVED: That the council supports the application and will write to PDNPA accordingly.

2223 FINANCE (SCHEDULE OF ACCOUNTS ATTACHED)

(i) Accounts for Payment

The Clerk submitted a schedule of accounts in the sum of £2,345.20 for approval.

It was noted that the precept of £8,407 had been received from DDDC and the current account balance at 18th May 2020 was £10,838.52.

IT WAS RESOLVED: That the schedule of accounts be signed and the accounts to which they relate be paid.

The Annual Governance and Accountability Return 2019/20 Part 2 with supporting bank reconciliations and explanations of variances were circulated to members and the following was **RESOLVED:**

- (ii) To approve the Certificate of Exemption
- (iii) That the Annual Governance Statement, Section 1 of the Return is approved and signed by the Chair and Clerk.
- (iv) That the Accounting Statements, Section 2 of the Return are approved and signed by the Responsible Financial Officer and Chair.
- (v) The internal auditor's report on the 2019/20 Annual Return was noted.

2224 CORRESPONDENCE

An email from John Harris regarding placing a link to his walking website was circulated to members.

IT WAS RESOLVED: that as the routes included walks around the vicinity of the Parish the Council would post the link onto its website.

An email from DALC regarding Climate Change was circulated to members.

IT WAS RESOLVED: To ask DALC if an Environment Champion from the wider community could be appointed to represent the Parish Council at meetings and workshops.

There being no further business the Chair declared the meeting closed at 9.15pm.