

LITTON PARISH COUNCIL

Clerk:
Ms G Turner

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9th May 2023

To the Members of Litton Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Litton Parish Council to be held on Monday 15th May at **8pm** in Litton Village Hall.

Yours sincerely

G S Turner

Ms G Turner
Clerk to the Parish Council

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. Election of Chair
2. To receive apologies for absence
3. Election of Vice Chair
4. Councillor Co-Option
5. Declaration of Members' Interests
6. Public Participation
 - (a) At the start of the meeting a period of not more than ten minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those items must be mentioned under item (c) below.
 - (b) If the Police Liaison Officer, a County Councillor or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter. Members of the Parish Council however will restrict Police matters they raise to those relating to their parish.
 - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

To determine which items, if any, from the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:

“to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ...”

This item will then be discussed with press and public excluded.

7. To confirm the minutes of the Monthly Meeting held on 17th April 2023
8. Actions from the minutes
2540 Development of land above Ravensdale Cottages (CB)
2635 Tree Maintenance (NG)
2638 Defibrillator training session/fundraiser (All)
2650 Bicycle parking and 20's plenty campaign (All)
9. Finance (Clerk)
 - (i) Accounts for Payment
 - (ii) Insurance Renewal
10. Review of Standing Orders (see attached) (All)
11. Review of Financial Regulations (see attached) (All)
12. Review of Risk Assessment (see attached) (All)
13. Review of Fixed Assets (see attached) (All)
14. Planning Applications (All)
Application Number - NP/DDD/0423/0386 - Litton Dale Farm, Litton Dale, Litton
Erection of a new agricultural workers dwelling and associated works
15. Playground (GR)
16. Damage to Village Green in Litton (All)
17. Coronation Tree (NG) (see email)
18. Correspondence
Correspondence received by Clerk since the last Council Meeting.

Date of Next Meeting 19th June 7pm at **Cressbrook Club**