

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting held on 20 April 2015
at 7.30pm at Litton Village Hall

PRESENT: Cllr J Evans in the Chair
Cllrs Butler, A Evans, M Renger, G Rooke, C Thirtle

IN ATTENDANCE: G Turner, Clerk

1554 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

1555 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

1556 MINUTES OF THE FULL COUNCIL MEETING HELD ON 16 MARCH 2015 AND THE ANNUAL PARISH MEETING HELD ON 19 MARCH 2015.

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1557 ACTIONS FROM THE LAST MEETING

-1484 Action from DDDC regarding verges that need clearing in Cressbrook remains outstanding.

It was agreed to write to PDNPA challenging the response from DDDC in respect of Stonepit Quarry.

-1505 It was reported that the waste bin for Bottomhill Road had now been installed, however it is yet to be emptied.

RESOLVED: That Councillor Rooke will write to DDDC to make sure that it is included in the weekly refuse collection.

-1532 It was reported that Councillors Rooke and Thirtle had met to discuss the planting in the garden of remembrance.

RESOLVED: That Councillors Rooke and Thirtle will decide the planting scheme for the garden of remembrance following advice from Longstone Hardy Plant Nursery.

-1539 Councillor Butler suggested that the proposed memorial bench on Cressbrook Village Green should be the same type as the 2 already in situ.

RESOLVED: That details of the type of bench required be forwarded via the Clerk to the family.

-1551 **RESOLVED:** That the Clerk will contact the Ranger Service regarding the current situation with Tideswell Dale access, if no response has been received by 1 May.

1558 MEMORIAL PLAYING FIELD

A report was circulated to the meeting.

RESOLVED: That Councillor Thirtle draft an initial application for a Community Grant from the Derbyshire Police, Neighbourhoods Investing in Crime Earnings (NICE) Scheme.

An email received from Peak District National Park Authority, concerning amendments to the planning approval for Holland Twine barn, was circulated to the meeting.

RESOLVED: That councillor Renger draft a response to be circulated for comment.

1559 CRESSBROOK PHONE BOX

A report was circulated to the meeting.

RESOLVED: That the Parish Council adopts the phone box and that it is added to the Parish Council's insurance at a value of £1,000.

1560 APPOINTMENT OF HANDY PERSON

A report was circulated to the meeting.

RESOLVED: That Councillors J Evans, Butler and Thirtle prepare an advertisement to be displayed on notice boards, the Litton Village Shop and the Village Voice.

1561 BURNING WASTE FROM COUNCIL'S MAINTENANCE PROGRAMME

A report was circulated to the Meeting.

RESOLVED: That the reported be accepted.

1562 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS SUBSCRIPTION

A letter relating to new subscription rates and training was circulated to the Meeting.

RESOLVED: That the Council will subscribe to the Annual Subscription plus Group 1 training for the period April 2015 – March 2016.

1563 REGULATIONS AND CHARGES FOR VILLAGE GREENS

A report was circulated to the meeting.

RESOLVED: That the report is accepted.

1564 AGENDA FOR AGM AND MAY MEETING

It was reported the Agenda for the AGM would consist of the election of the Chair and that the Agenda for the May Council Meeting would be based around a review of the Council's Standing Orders, Financial Regulations, Budget, Work Plan and Asset Register.

1565 PLANNING APPLICATIONS

NP/DDD/0315/0210 Lane Head House, Tideswell
Retrospective planning approval for a conservatory

RESOLVED: To support the planning application

NP/DDD/0315/0211 Lane Head House, Tideswell
Retrospective planning approval for a 48m section of boundary fence, a part glass extension to the house and new pitched roof to the workshop.

RESOLVED: To support the planning application for the new pitched roof to the workshop and the extension to the house.

RESOLVED: That the Council has concerns about the visual impact of the fence.

1566 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001393 to 001400 amounting to £8,232.77 had been drawn. This included a cheque in the sum of £7,596 transferring funds from the Council's NatWest business reserve account into the Council's Community Deposit Account held with the Mansfield Building Society.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

The Litton Parish Council accounts for year ended 5th April 2015 were circulated.

RESOLVED: That these accounts are approved and that an internal auditor is appointed from DALC's Internal Auditors List to audit them.

1567 OTHER

RESOLVED: That the WW1 Commemoration BIG Lottery Grant monies be placed on deposit in Litton Parish Council's Mansfield Building Society account.

Councillor Renger has decided not to stand for re-election in May and the Chair therefore expressed his thanks and gratitude for Councillor Renger's outstanding advice and contribution to the work of the Council.

There being no further business, the Chair declared the meeting closed at 10.35pm.

LITTON PARISH COUNCIL

Minutes of the Annual General Meeting & Monthly Meeting
held on 18th May 2015
at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
Cllrs A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

1568 DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk received the signed 'Declarations of Acceptance of Office' together with a 'Register of Financial & Other Interests' from Councillors.

1569 ELECTION OF CHAIR

The first item of business transacted was the election of Chair. Councillor J Evans proposed and Councillor Rooke seconded that Councillor C Thirtle be elected as Chair.

There being no further nominations it was therefore

RESOLVED: That Councillor C Thirtle be elected as Chair of the Parish Council for the period to the next Annual General Meeting of the Council.

Councillor Thirtle took the Chair.

1570 ELECTION OF VICE CHAIR

RESOLVED: That the election of Vice Chair be deferred until the June monthly meeting when there will be a full Council present.

1571 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

1572 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

1573 MINUTES OF THE FULL COUNCIL MEETING HELD ON 20 APRIL 2015.

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

RESOLVED: That in future **Draft** Minutes will be published on the Council's website prior to approval by the Council at the following Monthly Meeting.

1574 REPORT ON CURRENT ACTIONS

A report was circulated to the meeting.

-1484 **RESOLVED:** To defer reporting on the clearing of verges in Cressbrook to the June Agenda.

-1505 It was reported that the bin on Bottomhill Road is now being emptied weekly by DDDC.

-1532 The Chair reported that the roses in the garden of remembrance have now been planted.

RESOLVED: To defer further planting beyond that already agreed until the current planting becomes more established.

-1539 It was reported that bench specifications had been given to the family who requested a memorial bench in Cressbrook and the Council are awaiting a response.

-1551 **RESOLVED:** That the Clerk will contact the Rights of Way Officer requesting an update on Tideswell Dale access.

-1558 **RESOLVED:** That the Council will investigate making the Memorial Playing Field more accessible to wheelchair and pram users as well as promoting its existence as a resource for all.

-1559 It was reported that the adoption of the phone box by the Council is progressing and that it has been added to the council's insurance policy.

- 1560** **RESOLVED:** That Councillor J Evans will prepare an advert for the June Village Voice and Parish notice boards in respect of the appointment of a self-employed handy person.
- 1561** **RESOLVED:** That an area of the cemetery be set aside for the burning of debris generated from the grounds maintenance programme.
- It was reported to the meeting that an industrial waste bin had been ordered for the cemetery.
- 1562** **RESOLVED:** That Councillor Warriner-Rowarth will attend DALC's Councillor Induction course in July.
- 1563** **RESOLVED:** That the launch and implementation of the village Greens Regulations & Charges be placed on a future Agenda.

1575 KEY DOCUMENTS FOR THE NEW COUNCIL

A report and key documents were circulated to the meeting.

RESOLVED: That the list of Councillors and their contact details be updated and circulated.

RESOLVED: That the Operation of the Parish Council document be amended to cover the term ending May 2019.

RESOLVED: That the Standing Orders Appendix 1 be adopted.

RESOLVED: That the Standing Orders Appendix 2 be adopted subject to minor amendment.

RESOLVED: That the Financial Regulations be adopted.

RESOLVED: That the Budget for year ending 31st March 2016 be adopted.

RESOLVED: That the phone box and gazebos be added to the Asset Register, and for the Clerk to cross reference assets covered by the Council's insurance with the Asset Register to check the two were coherent. Assets on the Assets Register will be listed at their current insurance valuations.

1576 WORK PROGRAMME 2015/16

A report was circulated to the meeting.

RESOLVED: That Councillor Thirtle will draft the 2015/16 work programme to include the memorial playing field, playground, car parking and village greens.

1577 MEMORIAL PLAYING FIELD – NICE APPLICATION

It was reported that the application for a Community grant from the Derbyshire Police, Neighbourhoods Investing in Crime earnings (NICE) Scheme had been unsuccessful.

Councillor Rooke thanked Councillor Thirtle for putting forward the application to NICE.

1578 RIGHTS OF WAY MINOR MAINTENANCE AGREEMENT 2015/16

An invitation to participate in the scheme was circulated to the meeting.

RESOLVED: That the Clerk request an extension of time for submitting an application.

1579 PLANNING APPLICATIONS

NP/DDD/0415/0311 LYTTON Edge Farm, Litton

Change of use of land for the keeping of horses, and erection of field shelter

RESOLVED: That the Council supports the keeping of horses and the placing of a mobile, temporary field shelter in the field.

RESOLVED: That the Council strongly objects to the change from agricultural to domestic use and the new planting of shrubs and trees around the perimeter of the field.

1580 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001401 to 001407 amounting to £2,532.64 had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

The Annual Return for the year ended 31st March 2015 was circulated together with the Independent Internal Auditors report and DALC's Internal Audit Recommended Checklist for year ending 31st March 2015.

RESOLVED: That the Annual Return is approved and be submitted to Grant Thornton at the appropriate date.

RESOLVED: That the Council authorise the Independent Internal Auditor to submit the completed DALC Internal Audit Recommended Checklist for year ending 31st March 2015 to DALC.

1581 CORRESPONDENCE

RESOLVED: That the Clerk enquire whether another War Memorials workshop will be held later in the year.

RESOLVED: That the Chair will draft letters to Mr J Burrows and the PDNPA Planning Officer regarding application NP/DDD/0415/0311 LYTTON Edge Farm for circulation to the Council prior to sending.

RESOLVED: That Councillor J Evans will follow up lining on the roads with DCC and investigate the cost of placing stones and erecting posts on the Village Greens.

There being no further business, the Chair declared the meeting

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 15th June 2015 at 7.30pm at Cressbrook Club

PRESENT: Cllr C Thirtle in the Chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

At the start of the meeting there were two members of the public present as well as PCSO Ian Phipps.

1582 DECLARATION OF INTERESTS

Councillor Warriner-Rowarth declared an interest in the handy person item on the agenda as her husband may apply for the contract.

1583 PUBLIC PARTICIPATION

A member of the public asked about progress on the street names in Cressbrook. Councillor Butler reported that a request had been made to DDDC for signs to be placed at both ends of Bottomhill Road but as yet no response had been received.

RESOLVED: That Councillor Butler will contact DDDC for an update.

PCSO Ian Phipps reported to the meeting that the only incident reported to the police in the parish over the last few months was an overhanging tree branch.

PCSO Phipps also stated that there would be a police presence in Litton for a few hours on the 'Litton Night' of Tideswell Wakes week.

The Chair informed the meeting that he had been through the village diary of events for the next 12 months, so that PCSO Phipps and Acting Sergeant Wolverston, of the Tideswell Safer Neighbourhood Team, could manage their shifts with an expectation that they will be able to attend at these events.

1584 MINUTES OF THE FULL COUNCIL MEETING HELD ON 18 MAY 2015.

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1585 ELECTION OF VICE CHAIR

Councillor J Butler proposed and Councillor Warriner-Rowarth seconded that Councillor J Evans be elected as Vice Chair.

There being no further nominations it was therefore

RESOLVED: That Councillor J Evans be elected Vice Chair of the Parish Council for the period to the next Annual General Meeting of the Council.

1586 ACTIONS FROM THE LAST MEETING

-1484 Councillor Butler reported that the verges in Cressbrook are still in need of clearing.

RESOLVED: That the Clerk write to DDDC requesting a copy of their cutting schedule for the parish hedgerows.

-1551 It was noted that PDNPA have decided against recommending Tideswell Dale as a route for cycling or bridleway rights.

RESOLVED: That Councillors and residents monitor the situation to see the extent to which the footpath is being abused by cyclists and horse riders.

-1575 **RESOLVED:** That the Chair will review the Council's Standing Orders and all other council documentation to ensure they are consistent with the new Transparency Code.

-1578 Councillor Warriner-Rowarth suggested that the monies available in 2015/16 through the Rights of way Minor Maintenance Agreement could be used to better signpost existing footpaths around Litton, in particular the 'Litton Loop'.

RESOLVED: That Councillors J Evans and G Rooke will investigate where better signposting is needed.

-1581 **RESOLVED:** That Councillor J Evans will review the information sent by Civic Voice, in partnership with Historic England, Imperial War Museums and War Memorials Trust, on the conservation, repair and management of War Memorials.

1587 A report was circulated to the meeting.

RESOLVED: That the Chair will finalise the 2015/16 work programme and circulate for approval at the July Council Meeting.

1588 **RESOLVED:** That Councillor J Evans will make adjustments to the main gates at the the entrance to the Memorial Playing Field to enable prams and wheelchairs to gain access.

1589 Reports were circulated to the meeting.

RESOLVED: That Councillors A Evans, G Rooke and S Warriner-Rowarth will form a working group, as per the draft Work Programme, to consider the ongoing maintenance and care of the playground.

1590 Councillor Butler reported that the phone box in Cressbrook is listed and understood that Litton Parish Council is required to make a change of use application to PDNPA.

RESOLVED: That the Clerk will contact PDNPA regarding the process.

RESOLVED: that Cllr Butler re-circulate for final comments the draft 'Memorandum of Understanding' between Litton Parish Council and Cressbrook Community Group, in respect of the Phone Box transfer.

1591 APPOINTMENT OF HANDY PERSON

A report and draft contract were circulated to the meeting.

RESOLVED: That interviews will take place week beginning 13th July and that Councillors Thirtle, J Evans and Rooke will guide the interview process.

1592 RISK ASSESSMENT

RESOLVED: To defer this item to the July Meeting.

1593 PLANNING APPLICATIONS

None were received during the month.

1594 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001408 to 001410 amounting to £567.48 had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

RESOLVED: That the Clerk pursue online banking.

The Council stated that it was pleased with the clarity and presentation of the new accounts format.

1595 CORRESPONDENCE

RESOLVED: That the Clerk write to Mr Burrows with the suggested dates for a meeting with the PCSO.

RESOLVED: That the Clerk attend the Grave Matters – A guide to managing cemeteries and closed churchyards course and that a mileage allowance will be paid for travel costs.

RESOLVED: That Councillor Rooke will apply for the free signs available under the Public Space Protection Order, but that no further action will be necessary at this time.

RESOLVED: That Councillor J Evans will draft a response to Mrs K Burrows letter regarding the playground boundary.

RESOLVED: That the Council will not submit an application under the 'probation Community Payback scheme' this year.

RESOLVED: that the Clerk reply to Linda Granger's e-mail to thank her for taking the time to contact the Council and to inform Cllrs of her intent to stand for election to the Board of the Peak District National Park as a Parish Member.

1596 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was agreed that discussions relating to the handy person's hourly rate should be dealt with as Part 2.

Councillor Warriner-Rowarth having declared an interest did not participate in the discussions.

The Chair reminded Councillors that the Transparency Code comes into force on 1st July.

There being no further business, the Chair declared the meeting closed at 10.25pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 20th July 2015 at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
A Evans, J Evans, G Rooke, S Warriner-Rowarth

APOLOGIES: Cllr J Butler

IN ATTENDANCE: G Turner, Clerk

At the start of the meeting there was one member of the public present.

1597 DECLARATION OF INTERESTS

Councillor Warriner-Rowarth and Councillor J Evans declared an interest in the handy person item on the agenda.

Councillor Thirtle declared an interest in the planning application as he indirectly works for the applicant.

1598 PUBLIC PARTICIPATION

PLANNING APPLICATIONS

Mr M Otter gave an overview to the meeting of his planning application for Stone Pit Quarry in Cressbrook.

Councillor A Evans queried where the planned orchard would be planted and was assured that it would not obstruct the view from neighbouring properties.

The Council was also assured that the developed building would remain within the original footprint and volume of the existing buildings and that Mr Otter had no intention of running a business, other his Chartered Surveyor's business, from the property.

RESOLVED: That the Council support this particular residential planning application being sought, but not a general residential application.

1599 LYTTON EDGE FARM (NP/DDD/0415/0311)

After discussion with the Planning Officer at the Peak District National Park, Councillor Thirtle informed the Council of their reasoning behind condition 6 of Planning Decision Notice.

1600 MINUTES OF THE FULL COUNCIL MEETING HELD ON 15TH JUNE 2015.

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1601 ACTIONS FROM THE LAST MEETING

-1484 It was noted that the potholes on Bottomhill Road between Cressbrook and Litton had been filled and the verges had been cut in Litton Mill and Litton. The verges in Cressbrook however are still in need of clearing.

RESOLVED: That the Clerk sending a chasing letter to DDDC requesting a copy of their cutting schedule for the parish hedgerows.

It was reported that the new bin on Bottomhill Road is being irregularly emptied and is very often full.

RESOLVED: That the Clerk write to DDDC to get the bin included on their emptying rota.

RESOLVED: That Councillor Rooke invite the District Councillor for Litton & Longstone ward, Neil Horton to the September meeting.

-1563 RESOLVED: That Councillors Warriner-Rowarth, J Evans and Rooke generate a report setting out the procedure for the implementation of the Village Greens Regulations, for consideration at the September meeting.

-1575 RESOLVED: To adjourn the amendment of Operation of the Parish Council document term ending May 2019, to the September Meeting.

-1578 RESOLVED: To apply through the Rights of way Minor Maintenance Agreement 2015/16, for markers to demark the 'Litton Loop'.

-1581 Having read the information received from Civic Voice, in partnership with Historic England, Imperial War Museums and War Memorials Trust. Councillor J Evans explained that their aim is to get war memorials in England registered and details posted online. Funding can then be applied for to refurbish the memorials.

RESOLVED: To defer a decision on registering the war memorial in Cressbrook until the September meeting when Councillor Butler will be present.

-1587 RESOLVED: That the Chair will circulate the 2015/16 work programme via email for approval and then posting on the website.

-1588 Councillor J Evans reported that the field gate to the Memorial Playing Field is now open.

RESOLVED: That Councillor Warriner-Rowarth will attend the next WW1 Commemorations Meeting.

-1590 It was noted that there is still no news on the adoption of the phone box in Cressbrook.

1602 PLAYGROUND

The Chair thanked Councillor J Evans for putting together a bundle of correspondence relating to the playground.

Councillor J Evans then gave Councillor Warriner-Rowarth an introduction to the issues surrounding the playground.

RESOLVED: That the Council submit an application to the Land Registry to get the boundary and ownership of the village green that makes up part of the playground corrected.

Mr J Evans circulated a draft letter to Mr J Burrows.

RESOLVED: That Councillors submit comments to Councillor J Evans by Friday.

1603 APPOINTMENT OF HANDY PERSON

The Chair reported to the meeting that following rigorous interviews the panel proposed that Ms Sophie Godber be appointed.

RESOLVED: That Ms Sophie Godber be offered the Handy-Person role with a proposed start date of 1st September.

1604 RISK ASSESSMENT REVIEW

RESOLVED: That the risk assessment be approved for the next 12 months.

1605 COUNCIL BUSINESS DURING SUMMER RECESS

Unless requiring an Extraordinary Meeting, or a delay not being accepted by the Peak District National Park Authority, any planning applications received during August should be dealt

with by the Councillor for the applicable area, with a copy of their views being sent to the Council for comments before despatch.

That any routine payments be agreed.

1606 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001411 to 001415 amounting to £10,296.04 (including a £10,000 cheque transferring funds to the reserve account) had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

1607 CORRESPONDENCE

RESOLVED: That details of the MCC's Edinburgh Trials being held on 3rd October, be posted on the website.

RESOLVED: That following a request from Tideswell Allotment Association the Council agreed to sponsor the Allotment Association's Open Show on 22nd August in recognition that some residents of Litton Parish have allotments in Tideswell.

RESOLVED: That the Clerk write to Tideswell Parish Council in response to their letter regarding Crook Bank Stud area.

It was reported to the Council that on Thursday 16th July a resident had witnessed 17 horses being ridden down Tideswell Dale.

RESOLVED: That the Chair draft a letter to PDNPA reporting the incident.

It was reported that the cemetery fees are due for renewal.

RESOLVED: That the fees will be reviewed at the September Meeting.

A meeting regarding Litton getting a defibrillator was brought to the attention of members.

Councillor A Evans reported that the dry stone wall in the cemetery and at the car park in Cressbrook had been repaired.

There being no further business, the Chair declared the meeting closed at 10.05pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 21st September 2015 at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

1608 DECLARATION OF INTERESTS

Councillor Thirtle declared an interest in an item of correspondence relating to the Stone Pit Quarry planning application, as he indirectly works for the applicant.

1609 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

It was noted that, following an invitation to attend the meeting, the District Councillor for Litton & Longstone ward, Neil Horton had sent his apologies, but hoped to attend the October meeting.

1610 MINUTES OF THE FULL COUNCIL MEETING HELD ON 20TH JULY 2015.

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1611 ACTIONS FROM THE LAST MEETING

-1484 It was noted that the verges in Cressbrook are still in need of clearing.

RESOLVED: That the Clerk write to DDDC requesting a meeting between themselves and the Council in Cressbrook.

The Chair reminded Councillors that only the full Council was empowered to make decisions on matters affecting the Parish, and that Councillors should not take unilateral action in responding to requests from residents.

- 1563 **RESOLVED:** It was reported that a meeting would take place mid October between Councillors J Evans, G Rooke & S Warriner-Rowarth regarding the procedure for the implementation of the Village Greens Regulations, for consideration at the October meeting.

- 1575 **RESOLVED:** That the Amendments to the Operation of the Parish Council document term ending May 2019 be approved and that the document be posted on the Council's website.

- 1578 It was reported that there is a new Rights of Way Technician at DCC, Diana Clarke, and that the deadline for application under the minor Maintenance Agreement 2015/16 has now passed.

- 1581 **RESOLVED:** That the Council register the War Memorial in Cressbrook, online with Civic Voice, as 'owner unknown'.

- 1588 Councillor Warriner-Rowarth reported that the next WW1 Commemorations Meeting is due to take place in October.

- 1590 Councillor Butler reported that the Council is now the lessee of the phone box in Cressbrook.

RESOLVED: That Councillor Butler will draft a letter to PDNPA requesting change of use of the phone box, so that the defibrillator can be installed.

- 1602 It was reported that the Council are still awaiting a response from the Land Registry regarding its application to get the boundary and ownership of the village green that makes up part of the playground corrected.

1612 CEMETERY FEES REVIEW

A schedule of the current Cemetery and Garden of Remembrance fees was circulated to the meeting.

RESOLVED: That the Chair provide the Clerk a draft of an expanded fee schedule which includes memorial plaques that can be purchased through the Clerk and displayed in the planted area of the Garden of Remembrance, but otherwise the fees remain the same for the next 12 months and reviewed again in September 2016.

Councillor Warriner-Rowarth informed the meeting that a comment had been placed in the village suggestion box that grass clipping had been left on graves in the cemetery and that a vase had been broken.

The Chair conveyed the Council's apologies at the distress caused, however it was noted that the precept does not cover clearing clippings from the graves after mowing has taken place.

With regard to the broken vase, it was acknowledged that many different people use the cemetery, however Councillor A Evans will reiterate to the contractor the need for care whilst mowing.

RESOLVED: That Councillor Rooke will arrange for the Cemetery Regulations to be displayed at the cemetery.

An information sheet regarding grave owners' responsibilities was circulated to the meeting.

RESOLVED: That the information sheet be approved and a copy be sent out with all new Grants of Exclusive Rights of Burials.

1613 HANDYPERSON UPDATE

It was reported that the Handyperson (Sophie Godber) had signed and returned the contract and that she would report to the Council quarterly, with the first report being at the November meeting.

1614 SNOW WARDEN SCHEME

A report was circulated to the meeting.

The Chair reported that Nicky Loveday was prepared to be Snow Warden for the Parish again this year.

RESOLVED: That the Council will opt into the Snow Warden Scheme again this year.

1615 PLAYGROUND

A letter was circulated to the meeting relating to the sensory garden.

RESOLVED: That the Council write to Mrs Nash & Mrs Cooper thanking them for their work in the sensory garden and subsequent letter.

RESOLVED: That Cllrs A Evans, Rooke and Rowarth review the most recent RoSPA report for the Playground, the reports presented previously from both Cllrs Rooke and Rowarth, and the letter from Mrs Nash and Mrs Cooper and (in consultation with Sophie Godber where appropriate) provide a single report to the Council prior to the meeting in November detailing the work the Council should undertake, including estimated costs.

RESOLVED: That Councillor J Evans contact Mike Galsworthy at DDDC to discuss the land title issues.

1616 Request from DALC

An email was circulated to the meeting.

RESOLVED: That the Clerk write to DALC with Councillors and the Clerk's feedback to the questions raised on their service delivery.

1617 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001416 to 001424 amounting to £5,159.22 had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

1618 CORRESPONDENCE

A letter was circulated from a private donor to the Garden of Remembrance, requesting to purchase a plot.

RESOLVED: That in recognition on their kind support to its creation, a small discount on the purchase of a plot is offered.

The Chair informed the meeting that he had spoken with Mike Rhodes at PDNPA, regarding Tideswell Dale Access. The Trails Warden is going to look at the Dale and its signage.

It was reported that a letter had been received from the Land registry relating to a claim for adverse possession of land at the Old Mill, Litton Mill.

RESOLVED: That the Council will withdraw their objection to the claim, following satisfactory documentation being received from the Old Mill owners' solicitors.

A vote on this item was taken with 3 in favour of the proposal and 1 against, with one abstention.

A letter was circulated to the meeting from Mr M Otter regarding his planning application at Stone Pit Quarry, Cressbrook.

RESOLVED: That once the Planning Officer's recommendations are published the Council will consider writing to the Planning Committee.

There being no further business, the Chair declared the meeting closed at 10.25pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 19th October 2015 at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

1619 DECLARATION OF INTERESTS

None.

1620 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

1621 MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st September 2015

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1622 ACTIONS FROM THE LAST MEETING

-1484 It was noted that the verges in Cressbrook are still in need of clearing, although some of the residents have cleared small sections of the verges.

RESOLVED: That the Clerk chase up the street cleaning schedule from DDDC and write requesting a meeting between themselves and the Council, in Cressbrook.

-1563 A report and draft newsletter was circulated to the meeting.

RESOLVED: That the working group will redraft the newsletter to incorporate the amendments discussed at the meeting, for consideration at the November meeting.

-1581 Councillor Butler reported that the registration of the War Memorial in Cressbrook, with Civic Voice is in hand.

RESOLVED: That councillor Butler will investigate who the current owner of the war memorial is and explore the possibility of the Council taking over ownership.

-1590 RESOLVED: That as the phone box in Cressbrook is listed, it should be re-painted red.

-1612 RESOLVED: To defer the cemetery regulations item to the November meeting.

RESOLVED: To write to Mr Marsden regarding the positive reaction the stone seat in the garden of Remembrance is receiving.

1623 PLAYGROUND

RESOLVED: to defer this item to the November meeting.

1624 CHRISTMAS TREES

RESOLVED: To order Christmas trees in line with last year.

It was noted that Councillor A Evans was against the purchase of Christmas Trees from Council funds.

1625 FEES FROM PRE-PURCHASED CEMETERY PLOTS

RESOLVED: That once the Council's budget has been reached regarding cemetery income, any additional fee income be placed into the reserve account to be allocated against future years.

1626 OLD MILL, LITTON MILL

A Deed of Covenant was circulated.

RESOLVED: That the Deed be placed for safe keeping with other Council documentation for the time being.

RESOLVED: That all Council documents be photocopied and the originals placed in a vault for safekeeping by February 2016.

1627 CAR PARKING IN LITTON VILLAGE

An email from Derbyshire County Council was circulated to the meeting.

RESOLVED: That Councillor J Evans escalate the issue by writing to the Transport Secretary and Local MP Patrick McLoughlin.

RESOLVED: That Councillor J Evans pursue the possibility of using bollards and entry notices to deter parking on the greens.

1628 GROUNDS MAINTENANCE CONTRACT

RESOLVED: That Councillors J Evans, Thirtle and Butler determine the meterage of the village greens in their respective villages with a view to councillor J Evans reporting back to the November meeting, prior to a new 3 year contract for grounds maintenance going out for tender.

RESOLVED: That councillor A Evans contact wider Councils regarding the details of their grounds maintenance contracts.

1629 BUDGET

Councillor C Thirtle informed the meeting that the Budget for 2016/17 would start in November and therefore Councillors should consider any expenditure requirements.

1630 PLANNING

NP/DDD/0915/0898 Forge House, Cressbrook Mill, Cressbrook
Refurbishment of sluice structure into intake structure including screen and construction of a turbine house.

It was noted that although residents were generally in support of the application, there were concerns regarding noise pollution.

Councillor Butler informed the meeting that Cressbrook residents were meeting to discuss the planning application on Saturday 25th October.

RESOLVED: That following the meeting on Saturday 25th October Councillor Butler will draft a response to PDNPA incorporation the residents and Council's views on the application.

1631 FINANCES (ACCOUNTS SCHEDULE ATTACHED)

The clerk submitted a list of accounts for which cheques numbered 001425 to 001426 amounting to £276.68 had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

1618 CORRESPONDENCE

RoSPA Play Area Routine Inspection Training.

RESOLVED: That Councillor Rooke will let the Clerk know if he wishes to attend the training.

It was noted that residents of Litton Mill were considering installing a Public Access Defibrillator.

RESOLVED: That although the Council will not get involved in the installation of a Public Access Defibrillator, they would facilitate if required.

Councillor Thirtle reported that a query had been raised regarding the Council's pricing of freedom of information requests.

RESOLVED: That Councillor Thirtle draft a policy note regarding freedom of information requests.

It was noted that a request had been received from Tideswell Community Association for a donation towards their firework display.

RESOLVED: That the request be refused as it is not part of the Council's remit.

It was reported that Litton Village Shop has requested that the Parish Council supply and arrange the emptying of a bin outside the shop.

RESOLVED: That the shop can have one of the Council's bins but that it will not pay for the emptying of it.

There being no further business, the Chair declared the meeting closed at 9.57pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 18th January 2016 at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

1646 DECLARATION OF INTERESTS

Councillor Warriner-Rowath declared an interest in item 6 – Grass Cutting contract.

1647 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

1648 MINUTES OF THE FULL COUNCIL MEETING HELD ON 16th November 2015

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1649 ACTIONS FROM THE LAST MEETING

-1484 It was noted that the verges in Cressbrook had been cleared by DDDC.

RESOLVED: That the Clerk chase DDDC regarding the cleaning schedule for Litton Parish, if it has not been received by 6th April 2016.

-1563 A final draft of the Village Greens Regulations and newsletter were circulated to the meeting.

RESOLVED: That the Village Greens Regulations and newsletter be approved and distributed to every household in the parish.

-1581 Councillor Butler reported that Cressbrook war memorial is registered on 3 separate registers and that it is Grade II listed.

RESOLVED: That Councillor Butler will investigate what obligation there is on the owner of a listed war memorial regarding repairs and maintenance.

-1612 Councillor Rooke produced to the meeting the A3 Cemetery Regulations sign which he had procured, per the November minutes.

RESOLVED: That Councillor Thirtle will attach the sign to the cemetery building, facing the cemetery gates.

-1632 RESOLVED: Councillor Thirtle reported that work on the procedure for freedom of information requests was ongoing, but a report would be prepared for the February meeting.

-1638 Councillor Rooke reported that as the weather had been bad he had not yet arranged with the handy-person a date for replacing the compost in the Garden of Remembrance with the bark chip.

-1639 Councillor J Evans reported to the meeting details of the handy-person's estimate of material and labour costs for maintenance of the playground.

RESOLVED: That Councillor J Evans will discuss the estimate with the handy-person with assistance from Councillors Warriner-Rowarth and Rooke.

-1641 Councillor J Evan's reported to the meeting that the Village Greens signs had been ordered and would be in place in the next couple of weeks.

1650 GRASS CUTTING CONTRACT

The final application pack for the grass cutting contract was submitted to the meeting.

RESOLVED: That the application pack be approved and that the Clerk and Councillors J Evans and Rooke will open the sealed tenders and report their recommendations at the February meeting.

1651 LEASE FOR LAND ADJACENT TO THE PLAYGROUND AND SUNNYBANK TO MR & MRS N BURROWS

Correspondence between the Council and the Land Registry was circulated to the meeting.

Councillor Thirtle proposed that the Council write to Mr & Mrs N Burrows giving notice of the termination of their current lease, of part of the village green, on 31st March 2016.

It was noted that the Council recognises that the current situation has arisen through no fault of the current owners of Sunnybank.

IT WAS AGREED: That the current lease is not 'fit for purpose' and that the Councillor J Evans will draft a letter to Mr & Mrs N Burrows terminating the lease as of 31st March 2016, in order that a new lease can be proposed.

RESOLVED: That Councillor J Evans draft a response to the Land Registry.

1652 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission of Meetings Act 1960) s1 to exclude members of the press and public to the following part of item 7 of the Agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED: That a meeting be arranged between Mr & Mrs N Burrows and the Parish Council.

1653 FLOWER TUBS IN LITTON

RESOLVED: That the Clerk will check whether the flower tub situated in the garden of remembrance is included in the handy-person's contract.

Councillor Warriner-Rowarth left the meeting at this point.

1654 BUDGET 2016/17

A report was circulated to the meeting.

The Council discussed and agreed the 2016/17 budget. It was noted that the precept had reduced from 2015/16 and the Parish Council would no longer get the Tax Support Grant. This reduced income, coupled with increased expenditure largely associated with the handy-person and Grass Cutting contracts, meant that without an increase in the precept the 2016/17 budget was forecast to only have a surplus of £18.00 for contingencies. Previously, the Parish Council had allowed a contingency allowance of 7%

of total expenditure, which for 2016/17 would amount to almost £1,000.00. The Council recognised there were risks in the budget agreed, in that the grass cutting contract price could only be an estimate and that the estimate chosen was 'best case.'

RESOLVED: The Council resolved to increase the precept by 50p per household per year (a 2% rise) to account for the reduced precept and loss of the Tax Support Grant. The contingency allowance would come from the higher than expected income generated in 2015/16 from the Cemetery and the financial risk in the estimated Grass Cutting contract price would be covered by the Reserve fund.

1655 GARDEN OF REMEMBRANCE PLANTING

Councillor Rooke reported that the heathers for the garden of remembrance have yet to be planted, but will be as soon as the ground thaws.

1656 CLERK'S HOLIDAY PAY: PROPOSAL TO USE THE 12.07% RULE

The Chair proposed that the Clerk's holiday entitlement be paid monthly at a rate of 12.07% of actual salary, in line with HMRCs guidelines surrounding holiday entitlement of part time workers.

RESOLVED: that the proposal be accepted.

1657 PLANNING APPLICATIONS

NP/DDD/0116/0001 The Old Shop, Litton

Installation of solar panels to south facing roofs on separate garage and one storey modern extension.

RESOLVED: That the Council support the planning application.

1658 FINANCE (SCHEDULE OF ACCOUNTS ATTACHED)

The Clerk submitted accounts for which cheques numbered 1429 to 1436, in the sum of £2,778.85 had been drawn.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

1659 CORRESPONDENCE

Councillor Thirtle reported that he had ordered wild flower kits under the 'Grow Wild' scheme which aims to brighten up public spaces.

There being no further business, the Chair declared the meeting closed at 10.56pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting
held on 18th January 2016 at 7.30pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the Chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner-Rowarth

IN ATTENDANCE: G Turner, Clerk

1646 DECLARATION OF INTERESTS

Councillor Warriner-Rowath declared an interest in item 6 – Grass Cutting

1647 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

1648 MINUTES OF THE FULL COUNCIL MEETING HELD ON 16th November 2015

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1649 ACTIONS FROM THE LAST MEETING

-1484 It was noted that the verges in Cressbrook had been cleared by DDDC.

RESOLVED: That the Clerk chase DDDC regarding the cleaning schedule for Litton Parish, if it has not been received by 6th April 2016.

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RESOLVED: That the Village Greens Regulations and newsletter be approved and distributed to every household in the parish.

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RESOLVED: That Councillor Butler will investigate what obligation there is on the owner of a listed war memorial regarding repairs and maintenance.

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RESOLVED: That Councillor Thirtle will attach the sign to the cemetery building, facing the cemetery gates.

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-1639 Councillor J Evans reported to the meeting details of the handy-person's estimate of material and labour costs for maintenance of the playground.

RESOLVED: That Councillor J Evans will discuss the estimate with the handy-person with assistance from Councillors Warriner-Rowarth and Rooke.

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RESOLVED: That the application pack be approved and that the Clerk and Councillors J Evans and Rooke will open the sealed tenders and report their recommendations at the February meeting.

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It was noted that the Council recognises that the current situation has arisen through no fault of the current owners of Sunnybank.

IT WAS AGREED: That the current lease is not 'fit for purpose' and that the Councillor J Evans will draft a letter to Mr & Mrs N Burrows terminating the lease as of 31st March 2016, in order that a new lease can be proposed.

RESOLVED: That Councillor J Evans draft a response to the Land Registry.

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RESOLVED: That a meeting be arranged between Mr & Mrs N Burrows and the Parish Council.

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RESOLVED: That the Clerk will check whether the flower tub situated in the garden of remembrance is included in the handy-person's contract.

Councillor Warriner-Rowarth left the meeting at this point.

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RESOLVED: The Council resolved to increase the precept by 50p per household per year (a 2% rise) to account for the reduced precept and loss of the Tax Support Grant. The contingency allowance would come from the higher than expected income generated in 2015/16 from the Cemetery and the financial risk in the estimated Grass Cutting contract price would be covered by the Reserve fund.

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RESOLVED: that the proposal be accepted.

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NP/DDD/0116/0001 The Old Shop, Litton

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RESOLVED: That the Council support the planning application.

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RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

1659 CORRESPONDENCE

Councillor Thirtle reported that he had ordered wild flower kits under the 'Grow Wild' scheme which aims to brighten up public spaces.

There being no further business, the Chair declared the meeting closed at 10.56pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting

held on the 15th February 2016 at 7.30 pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the chair
Cllr J Butler, A Evans, J Evans, G Rooke, S Warriner – Rowarth

APOLOGIES: G Turner, Clerk

1660 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

1661 PUBLIC PARTICIPATION

There were no members of the public present at the meeting although PCSO Ian Phipps provided an incident report covering from 18th January 2016. The report stated that there were 3 abandoned calls to 999.

1662 MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 18th January 2016

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1663 ACTIONS FROM THE LAST MEETING

-1581 Cressbrook War Memorial / Responsibilities / Obligations of Listed Building Owners

RESOLVED: Councillor Butler to draft letter to owner of memorial to alert them to their responsibilities / obligations and encourage appropriate maintenance as and when required.

-1632 Freedom of information (Fol) requests policy review.

RESOLVED: To defer to March 2016 Meeting to enable the Clerk to attend a DALC course on Fol on 3rd March 2016.

-1638 Garden of Remembrance maintenance. Councillor Rooke reported that the heathers had been planted, but that he had yet to agree a date with the Handy Person to remove the remaining peat from the planted area.

RESOLVED: Councillor Thirtle and Councillor Rooke would agree a date and remove the peat themselves. Councillor Thirtle would investigate ordering bark chipping (2 x builders bags) to replace the peat, provided the cost did not exceed £100.

-1639 Playground Maintenance. Councillor J Evans reported that he had spoken with the Handy Person and formed the impression that she required further guidance on what planting was required in the Playground. Councillor J Evans has agreed to assist the Handy Person with the wood work element of the refurbishment.

RESOLVED: Councillor J Evans will advise Councillor Warriner-Rowarth of the budget available for plants. Cllr Warriner-Rowarth will co-ordinate with the Handy Person in deciding the planting scheme. Councillor A Evans will provide the original planting scheme to Council Warriner-Rowarth.

-1641 Car Parking in Litton Village. Councillor J Evans reported that the signs were in his possession and would be installed when weather and ground conditions permitted.

RESOLVED: Councillor J Evans would aim to have the signs in place by April 2016.

1664 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission of Meetings act 1960) s1 to exclude members of the press and public to the update on action 1651 under item 5, and all of item 6, on the Agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

-1651 Sunnybank Lease.

RESOLVED: Councillor Thirtle to finalise a draft letter to Mr and Mrs N Burrows; letter to be sent once the Village Green Regulations have been published on the Council website.

1665 GRASS CUTTING CONTRACT

Councillor J Evans reported that 4 valid tenders for the contract had been received and considered. All those offering tenders were deemed capable of doing the work. The Council considered each tender in detail, but one tender was deemed significantly better in terms of both promised delivery and value for money.

RESOLVED: That TCL (North) be contacted and advised they had been awarded the contract. Councillor Thirtle to draft letters for the Clerk to send to the unsuccessful candidates. That the current contractor, Mr P Lownds be sent a more personal letter of thanks for his work for the Parish over the past 5 years.

1666 FIREPROOF DOCUMENT BOX

RESOLVED: That the clerk be authorised to purchase a fireproof document box at a cost of £90.80 for the storage of significant Council papers and investigate options for the secure storage of the original copies of the Council's most important papers and deeds.

1667 EXTERNAL AUDIT FOR SMALLER AUTHORITIES DALC

RESOLVED: That the Council opt in, the default option, to the Smaller Authorities Audit Appointments (SAAA) Limited scheme.

1668 BUDGET 2016 / 2017

RESOLVED: That the Budget 2016/17 be approved.

1669 AGREE DATES OF ANNUAL PARISH MEETING AND AGM

RESOLVED: That the AGM will be on 18th April 2016 and that the Annual Parish Meeting be held on Thursday 12th May, from 18:00 – 19:00 at Litton Village Hall, pending confirmation that the hall is available. Councillor J Evans to confirm Village Hall availability for 12th May 2016.

1670 HM THE QUEEN'S 90TH BIRTHDAY CELEBRATION BEACON – 21ST APRIL 2016

RESOLVED: The option for Village participation in these celebrations be publicised by Councillors to Village community groups.

1671 HERITAGE LOTTERY FUND PLAYING FIELD

The Council noted that the deadline for the disbursement of the grant has been extended to 30 November 2016.

RESOLVED: The Clerk to note this item for the April 2016 agenda for an update.

1672 PLANNING APPLICATION NP/DDD/0116/0028 LONG SHIPPON, HALL LANE

That whilst the application was supported the Council felt it required clarification from the PDNPA Planning Officers on their policy on approvals for solar panels, specifically on buildings in designated Conservation Areas. It was generally felt that if solar panels were allowed to proliferate, the traditional character and ambience of villages would be negatively affected.

RESOLVED: That the Clerk write to the PDNPA to inform them of the Council's support for the application, and request clarification on the PDNPA policy on solar panels on buildings within designated Conservation Areas.

1673 FINANCE (SCHEDULE OF ACCOUNTS ATTACHED)

The Chair submitted accounts for which cheque numbered 1437 in the sum of £717.59 had been drawn.

RESOLVED: That the cheque be signed and the account to which it related be paid.

1674 CORRESPONDENCE

Heritage Lottery Fund: The Council noted that the deadline is now 30th November 2016

DALC Circular – enhanced subscription charges 2016/17.

RESOLVED: That the DALC Subscription 2016/17 be paid at the standard (not enhanced) membership rate. That the Clerk apply for a laptop, portable screen and projector from the central Transparency Fund; that if successful these assets would be publicised as being available for use by other community groups.

Letter from Land Registry re Sunnybank has been responded to by Councillor J Evans; the Council has accepted the Registrars ruling.

The Council noted no response to their letter had been received from Mr and Mrs M Burrows regarding improving the Playground wall.

RESOLVED: That the Clerk write and inform Mr and Mrs M Burrows that, as the Council's records show that they are the owners of the wall which, they have identified to the Council, is not in a good state of repair, the Council holds them liable for the mitigation of risks in relation to the wall and their new electric fence.

There being no further business the Chair declared the meeting closed at 10.12pm.

LITTON PARISH COUNCIL

Minutes of the Full Council Meeting

held on the 21st March 2016 at 7.30 pm at Litton Village Hall

PRESENT: Cllr C Thirtle in the chair
Cllrs J Butler, A Evans, J Evans, G Rooke, S Warriner–Rowarth

IN ATTENDANCE: G Turner, Clerk

1675 DECLARATION OF INTERESTS

There were no interests declared for agenda items.

1676 PUBLIC PARTICIPATION

There were 4 members of the public present and 2 PCSOs.

PCSO Ian Phipps reported that there had been 5 calls for service in the 2 months from 17th January 2016. None of which were considered sufficiently serious to cause concerns for residents.

Concern was expressed by members of the public present about the plans to reinstate the area outside the playground, where the recycling units were sited, back into a grassed area. They felt that it would be safer for people with young children using the playground, if they could use this area to park their cars rather than having to park on the road. Councillor Thirtle informed the meeting that the Council was still in the process of making a decision on the best course of action regarding this site.

Residents also expressed concern regarding the speed at which cars drive through the village and particularly past the playground. Councillor Thirtle advised the meeting that although Councillors understand residents concerns, this is not a Parish Council issue and they should contact PCSO Ian Phipps, who will advise them regarding Community Speed Watch schemes.

Councillor Evans, suggested that the issue of speeding cars through the village could be raised at the Annual Parish Meeting to gauge the resident's appetite for speed reducing measures.

Katie Burrows enquired of the Council why villagers were now being charged to cross the Village Greens to access their land, when it is in their deeds that they have a right of way across the greens?

Councillor Thirtle explained that the Village Greens Newsletter was a general presumption and that individuals need to approach the Council to have their particular issues addressed.

John Burrows explained to the meeting that he mows the village green outside his property because the contractors have in the past refused to mow it due to health & safety issues. Councillor Thirtle stated that the mowing of that particular area of Village Green is now in the grass cutting contract of the new Contractors, TCL (North), who start on 1st April 2016 and that he should desist from mowing the area from now on.

John Burrows asked the Council to clarify which trees on the Village Green that they had planted needed to be removed. John Burrows explained that he had received permission from the Council 30 years ago to plant the trees and that they had been replaced 8 years ago because of disease. He also asked whether the bird bath on the Village Green needed to be removed.

Councillor Thirtle responded that there would need to be a discussion about the trees but that if anything was allowed to stay it would be documented going forward. Councillor J Evans explained that the government is sending out very strong advice about the protection of Village Greens and that there is legislation detailing what you can and cannot do on village greens.

Councillors Thirtle and J Evans explained the Village Greens Newsletter was sent out to remind residents which land is Village Green and empower them in helping ensure they are used by residents and visitors in an appropriate manner.

Councillor Thirtle pointed out that at the 2015 Annual Parish Meeting residents supported development of regulations for the Village Greens due to concerns that they were being damaged through unregulated and in appropriate use.

1677 MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 15th February 2016

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

1678 ACTIONS FROM THE LAST MEETING

-1581 Councillor Butler reported that he had written to the owner of Cressbrook war memorial to alert them to their responsibilities/obligations regarding the memorial. He also stated that the land on which the memorial stands is up for sale and that to preserve the war memorial it might be prudent if the Council adopted it.

RESOLVED: To consider the matter further once a response has been received from the current owner.

-1638 Councillor Thirtle reported that he and Councillor Rooke had removed the peat in the Garden of Remembrance ready for the bark to be applied. Councillor Thirtle went on

to say that the cost of bark and slate were comparable and that slate would keep the weeds at bay for longer than the bark would.

RESOLVED: That Councillor Thirtle be authorised to purchase on behalf of the Council 3 bulk bags of slate from Derbyshire Aggregates at a cost of £219.63 +VAT.

-1639 Councillor Warriner-Rowarth stated that she and the Handy Person were going to replant the sensory garden over the Easter Holidays and that it was anticipated that it would cost less than the previously agreed £100.

RESOLVED: That Councillor A Evans will purchase the stakes for the sensory garden and that Councillors Thirtle and J Evans will install them.

RESOLVED: That Councillor Rooke look into the cost of replacing the 'no dogs allowed' sign that was previously displayed in the playground.

RESOLVED: That the Clerk look at alternative firms to carry out this year's safety inspection on the playground equipment.

-1651 Sunnybank Lease. It was reported that councillors Thirtle and J Evans met with the current owners to agree the boundary between land maintained by the Parish Council and that registered to Sunnybank. Councillor Thirtle also apologised for any anxiety that the Council had inadvertently caused them over their application to HM Land Registry to rule the matter of land ownership, but that the Council had to be able to justify to residents why the historic record of land registered as Village Green was now not accurate. Councillor Thirtle reiterated that the Council did not consider the current owners to be at any fault whatsoever..

-1665 Councillor A Evans reported that she had met with 2 of the workers allocated, by TCL (North) to the grass cutting contract in readiness for their start on 1st April.

Councillor Thirtle said that the contract may take time to 'bed in' and so it was important that residents report any areas that are missed by the contractors to the Council. He also asked that residents give positive as well as negative comments where appropriate.

It was noted that the extra cut of the Village Green for gala week in Cressbrook has been built into the contract.

-1666 Secure Storage of Council documents – defer to April meeting.

-1670 Heritage Lottery Fund & Playing Field – defer update to April meeting.

1679 PLANNING APPLICATIONS

Application NP/DDD/0216/0086 Land to West of Christ Church, Church Lane, Litton

Proposed agricultural access

The applicant's agent, David Sutherland, explained to the meeting that the far side of the track will have a dry stone wall and that the surface of the track will be tarmac.

All Councillors agreed that there is no need for tarmac and that if the track was tarmac it was likely to increase the speed of the vehicles using it. The Council's preference would be for broken limestone which was more appropriate to the setting and consistent with the proposed agricultural use.

Councillor J Evans stated that at a meeting of the PDNPA planning committee, when the planning application for Holland Twine barn was considered, the applicant and his architect led the committee to believe that he already had access across the land which he is now seeking planning permission for. Mr Sutherland stated that this had never been claimed and that he had never misled the committee; it was a piece of land further along the field over which the applicant claimed to have access. Councillor J Evans apologised that he had identified the wrong piece of land and retracted his comment.

RESOLVED: That the Council will support the application in principal for use by agricultural vehicles only, but it does however have concerns over the safety of people visiting Litton, the Church, and Memorial Playing Field due to cars parked along the road adjacent to the proposed entrance restricting the vision of drivers using the field entrance. Councillor Thirtle to draft a letter to the PDNPA for circulation via email.

Councillor Thirtle reported that application Number NP/DDD/0116/0028 Long Shippon, had been amended and the application for solar panels had been removed.

RESOLVED: That the solar panel note in the Council's Planning Policy be accepted and the revised document posted online.

1680 APPLICATION TO CENTRAL TRANSPARENCY FUND

Councillor Thirtle reported that this was in hand.

1681 FREEDOM OF INFORMATION POLICY

A report was circulated to the meeting.

RESOLVED: That Councillor Thirtle amend the policy as discussed at the meeting and circulate via email for approval.

RESOLVED: That the Council register with the ICO under the Data Protection Act 1998.

1682 LITTON TUBS AND GARDEN OF REMEMBRANCE PLANTING CONTRACT

RESOLVED: That Councillor A Evans and Warriner-Rowath devise a planting scheme for the centre piece raised bed in the Garden of Remembrance, and that an extra £30 for plants be made available if necessary.

RESOLVED: That Councillor A Evans write to the owner of the land abutting the cemetery asking him to inform the Council, if he notices that any of the walls needs attention.

RESOLVED: That Mr Lownds be asked to plant the 10 tubs in Litton with flowers for the summer.

1683 REVIEW OF 2015/16 WORK PROGRAMME

A report was circulated.

Councillor Warriner-Rowath stated that she checks the parish suggestion box situated in Litton Village Shop every week and that no suggestions had been left.

1684 FINANCE (SCHEDULE OF ACCOUNTS ATTACHED)

The Chair submitted accounts for which cheques numbered 1438 to 1440 in the sum of £763.98 had been drawn.

RESOLVED: That the cheque be signed and the account to which it related be paid.

RESOLVED: That the Council appoint Joanne Taylor to perform their internal audit for 2015/16 again this year.

1685 CORRESPONDENCE

Public consultation by DCC on the withdrawal of subsidies for local bus services

RESOLVED: That Councillor Butler draft and circulate a response to the DCC's consultation.

Anonymous Complaint

IT WAS STATED: That the Council does not respond to anonymous complaints.

It was also noted that the complaint had been copied to the PDNPA which was a more appropriate authority for dealing with the subject matter and, therefore, the Council would take no action.

DALC circular 5 – public contract regulations 2015 – change to Standing orders and Financial Regulations.

A report was circulated to the meeting.

RESOLVED: That the amendments to the Council's Standing Orders and Financial Regulations be approved.

Councillor Thirtle reported that a Litton Mill Resident was planning to use the tarmac parking area at Litton Mill Village Green on 1st July for parking during a wedding.

IT WAS RESOLVED: That no charge would be made in this instance as the risk of damage to the Village Green was minimal.

RESOLVED: That the Clerk ask the Handy Person and TCL (North) not to undertake any work at Litton Mill on 1st July.

1686 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission of Meetings act 1960) s1 to exclude members of the press and public to the update on action 1651 under item 5, on the Agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED: That Neil & Kerry Burrows be offered a rolling 1 month contract until the boundary issue is resolved.

RESOLVED: That Councillor Thirtle draft a letter for circulation via email to this effect and include a request that all Councillors may visit the site and see the topography for themselves prior to future Council discussions.

There being no further business the Chair declared the meeting closed at 11.07pm.