

LITTON PARISH COUNCIL

Minutes of the Annual Meeting
held on 16th May 2022 at 7pm in Litton Village Hall

PRESENT: Cllr Oscroft in the Chair
Cllrs N Gregory, P Oscroft & C Saxby

IN ATTENDANCE: G Turner, Clerk

2504 ELECTION OF CHAIR

The first item of business transacted was the election of a Chair. Councillor Saxby proposed and Councillor Rooke seconded that Councillor K Oscroft be re-elected as Chair.

There being no further nominations it was **RESOLVED:** That Councillor K Oscroft be elected as Chair of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor Oscroft took the Chair.

2505 ELECTION OF VICE CHAIR

Councillor G Rooke proposed and Councillor P Oscroft seconded that Councillor C Robinson be re-elected as Vice Chair.

There being no further nominations it was therefore **RESOLVED:** That Councillor C Robinson be elected Vice Chair of the Parish Council for the period to the next Annual Meeting of the Council.

2506 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2507 DECLARATION OF INTERESTS

Councillors K & P Oscroft declared an interest in item number 12, Planning Application, as they are near neighbours.

There were no other interests declared for agenda items.

2508 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

2509 MATTERS TO BE DISCUSSED FOLLOWING THE EXCLUSION OF THE PUBLIC AND PRESS

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude members of the press and public to agenda items 7 (2450 and 2502) on the grounds that

publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2510 MINUTES OF THE MONTHLY COUNCIL MEETING HELD ON 11th APRIL 2022

RESOLVED: That the Chair be authorised to sign the minutes as being a true and correct record.

2511 ACTIONS FROM THE LAST MEETING

-2420 WAR MEMORIAL

Councillor Gregory reported that he had looked at the war memorial land at Cressbrook to see what immediate maintenance would be required. The smaller trees are sycamore and ash and so would be relatively easy for the handy person to remove. However, there is a large Witch Elm with dead limbs which will need to be removed by a tree surgeon.

IT WAS AGREED: That Councillor Rooke will contact a Quantity Surveyor to inspect the war memorial land.

-2450 SUNNYBANK LICENCE AGREEMENT

The Clerk informed members she had received a response from the property owner and that a small change was necessary to the licence agreement map.

-2468 TREE MAINTENANCE & FLOWER TUBS

It was noted that Steve Brooks (volunteer) has started to plant the flower tubs in Litton with red, white and blue flowers in homage to the Queen's Platinum Jubilee commemorations.

-2483 WI OFFER TO FUND A TREE IN COMMEMORATION OF THE QUEEN'S PLATINUM JUBILEE

Councillor Gregory informed members that the WI had purchased a Walnut tree which will be planted on the Village Green in front of the Methodist Chapel once the commemorative plaque has arrived.

-2484 DERYSHIRE DALES DISTRICT COUNCIL QUEEN'S JUBILEE FUND

The Clerk informed members that she had received £500 from DDDC for funding towards the Parish's Queen's Platinum Jubilee celebrations and a further £100 through County Councillor Sutton from DCC.

IT WAS RESOLVED: That based on the electorate size of each village, Litton would receive £300, Cressbrook £200 and Litton Mill £100.

-2497 REPLACEMENT BENCHES

The bench around the tree opposite the phone box needs replacing and **IT WAS AGREED:** That it will be replaced by a recycled plastic bench and located further away from the tree.

IT WAS ALSO AGREED: That the bench opposite Hall Lane inscribed Sarah's Bench, needs repairing or replacing and the Clerk will contact the family to see what they wish to do.

-2502 VILLAGE GREENS PROTECTION

Following discussion **IT WAS AGREED:** That the Council has a statutory duty to maintained the village greens in perpetuity for public enjoyment and recreation.

IT WAS RESOLVED: To write annually to those properties subject to a vehicular licence agreement.

IT WAS FURTHER RESOLVED: To ask DALC if they can obtain any further information from their legal team regarding protecting the village greens.

2512 REVIEW OF STANDING ORDERS

The Council's amended Standing Orders were circulated to members.

RESOLVED: That the Standing Orders be approved for the next 12 months.

2513 REVIEW OF FINANCIAL REGULATIONS

The Council's Financial Regulations were circulated to members.

RESOLVED: That the Financial Regulations be approved for the next 12 months.

2514 REVIEW OF RISK ASSESSMENT

The Council's Risk Assessment was circulated to members.

RESOLVED: That the Risk Assessment be approved for the next 12 months.

2515 REVIEW OF FIXED ASSETS

The Council's Fixed Assets Register was circulated to members.

RESOLVED: That the overall value of the playground equipment following the refurbishments remains the same as that currently shown on the Fixed Assets Register and so no amendment is necessary.

IT WAS THEREFORE FURTHER RESOLVED: That the Fixed Asset Register be approved for the next 12 months.

At this point Councillor Gregory left the meeting.

2516 PLANNING APPLICATIONS

Application Number - NP/DDD/0422/0462 Curzon Farm, Litton Dale, Litton,
Development Description - Proposed erection of greenhouse in garden.

As Councillors K Oscroft and P Oscroft had declared an interest they did not take part in the discussion of this item.

IT WAS RESOLVED: That the Parish Council have no objection to the planning application.

2517 FINANCE

Accounts for payment

The Clerk submitted a schedule of payments in the sum of £1,320.29 for approval.

IT WAS RESOLVED: That the schedule of payments be signed and the accounts to which they relate be paid.

It was noted that the annual precept of £9,618 had been received and the current account balance as at 16th May 2022 was £16,560.00 and the reserve account balance was £10,245.69.

2518 CORRESPONDENCE

It was noted that the following correspondence had been received by the Clerk and circulated to Councillors.

Email from DDDC regarding Public Space Protection Orders 2022 – 2025, which confirmed that a dog exclusion had been added to the Memorial Playing Field.

There being no further business the Chair declared the meeting closed at 9.45pm.

DRAFT UNADOPTED